



## KIRKBYMOORSIDE TOWN COUNCIL

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**Minutes of the Ordinary Town Council meeting held at Church House on Monday 27 February 2023 at 7pm in Church House, 7 High Market Place, Kirkbymoorside, YO62 6AT.**

**Present:** Councillors J Cossins, J Coughlan, C Dowie (left at 8.03pm) and N Holroyd.

**Also Present:** Town Clerk L Bolland

Cllr Holroyd welcomed all present as residing Chair in the absence of Cllr Wells, in accordance with Standing Order 1(o)<sup>1</sup>

**22181** Agenda item 1. Apologies for absence

- a. Apologies for absence given in advance of the meeting were **received** from Cllr Wells.
- b. Reasons given for absence were **approved**.

**22182** Agenda item 2. There were no Declarations of Interest in items on the agenda

**22183** Agenda item 3. Minutes and Matters Arising

- a. The draft minutes of the Ordinary Meeting held on 16 January 2023 were **received** and **signed**.
- b. There were no matters arising

**22184** Agenda item 4. Public Session – There were no members of the public present.

**22185** Agenda item 5. Discussions with Town, District and County Councillors in respect of questions already posed, and any new matters – There were no District and County Councillors present.

**22186** Agenda item 6. Financial matters

- a. Accounts paid since the last meeting of the Council were **reported** and cheque payments **approved** according to the list provided.
- b. The Financial Summary to 31 January 2023 was **received**.
- c. The cemetery charges were reviewed and changes agreed as follows;

Exclusive Right of Burial	£250
Burial Fee	£250
Exclusive Right of Burial for cremated remains	£150
Burial of cremated remains fee	£150
Headstone	£80
Additional inscription	£50
Desk tablet memorial for cremated remains	£80

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1 Local Government Act 1972, Sch 12, paras 11 and 27.

- d. The Moorside Room charges were **reviewed** and changes **agreed** as follows:
  - Commercial hire    £15 per hour
  - Not for profit hire    less 30% discount @ £10.50
- e. Correspondence from NYCC with regards to urban grass cutting highway visibility splays was **received** and continued provision of this service at the revised rate of 7.5p per m<sup>2</sup> accounting for a contribution of £1052.78 in 2023/24 **agreed**.
- f. It was **agreed** to increase the honorarium for the winding of All Saints' Church Clock to £250 and to communicate thanks to the clock winder.

**22187** Agenda item 7. Submission of the Stage Two CIL grant application on 6 February 2023 to Ryedale District Council for 75% of the total project costs associated with development of Kirkbymoorside Cricket and Football club premises was **noted**.

**22188** Agenda item 8. Remedial repairs at play areas and Manor Vale Woodland

- a. The cost of £350 for works necessary to clear a sufficient berth on both sides of the road leading to the golf course in order to facilitate regular mowing and safe pedestrian passage was **agreed**.
- b. The allocation by NYCC Public Rights of Way Officer of funds to redress the steps leading from the golf course road to the top bridleway was **noted**. The works will be carried out by a contractor appointed by NYCC.
- c. It was **noted** that the NYCC Public Rights of Way Officer carried out a site visit on 20 February to assess the condition of the footpath leading from Gillamoor Road and determine any appropriate action.
- d. The cost of £200 for works necessary to replace the rotten gate post and secure fencing between basketball court and skate park at Old Road play area was **agreed**.
- e. The cost of £540 for works necessary to replace collapsed fence on western boundary and clear debris, remove dead tree hanging on hawthorn bush and fill holes with soil in the play area was **agreed**.

Cllr Dowie offered apologies and excused herself from the meeting.

**22189** Agenda item 9. Freedom of the Town

- a. The draft Freedom of the Town Policy was **received** and revisions **agreed**.
- b. Adoption of the Freedom of the Town Policy was **agreed**.
- c. A ceiling budget of £300 for costs associated with the award of the Freedom of the Town to Tatyana Heard on 3rd March 2023 was **agreed**, to be allocated from Cost Code 5.

**22190** An update on progress of the Totally Locally Campaign was received. The meeting on 2 February in The Moorside Room was well attended with representation by most independent shops. Interest in the Totally Locally Fiver Fest from 11 – 25 March 2023 was expressed and it was agreed to trial the campaign. The shops that are promoting £5 offers are:

Charlotte Elizabeth Little Luxuries

C.W. Strickland & Son

Home Decorating Centre

Looking Glass

Moorside Store

Scrumptious Deli

Something Special

S Wainds & Son

The Lemon Tree  
The Post Office  
Towlers' Chemist

Smailes Goldie Group have very generously paid for the printing of two banners to promote the Fiver Fest.

**22191** It was **noted** that there is little appetite for a community event to mark His Majesty the King and Her Majesty the Queen Consort's Coronation, pursuant to minute 22175.

**22192** Information in respect of the North Yorkshire draft Parish Charter was **received** and the closing date of 12 April 2023 **noted**. Cllr Holroyd proposed councillors circulate any suggestions in respect of the consultation and these will be collated for consideration at the March meeting.

**22193** The requirement for Voter ID in the May local elections was **noted**.

**22194** Information in relation to the Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) report following an inspection of North Yorkshire Fire & Rescue Service was **received**.

**22195** There were no reports from Members representing the Town Council at meetings of outside bodies and on delegated matters

Cllr Holroyd confirmed that he attended the unveiling of the newly branded SPAR lorry on Monday, 13 February as representative of the Town Council.

The SPAR stores in North Yorkshire and Lancashire held a competition to design a lorry trailer celebrating the charity partnership between SPAR and Marie Curie. Holly Brocklebank-Watts, from Kirkbymoorside, was selected as the winner from more than 200 entries submitted through SPAR stores in the North of England.

Extract from press release (appendix A)

*Cllr Nick Holroyd, representing Kirkbymoorside Town Council, said: "I think this has been a wonderful initiative between James Hall & Co. Ltd, SPAR and Marie Curie and I'm very pleased that Holly's design has been chosen as the winner.*

*"The SPAR store in Kirkbymoorside is at the centre of the community, and the grand reveal has created a real buzz in the town. I'll certainly be keeping an eye out for the trailer when I'm out and about."*

**22196** The Town Clerk's report was **received**.

The structures and information panel were installed at The Pound on 23 February. The gate posts have yet to be cut down to size and the metal gate replaced by a wooden gate. The original contractor has been chased to complete the works at the earliest opportunity.

CCTV was installed at Old Road play area on 20 February and signage purchased for installation throughout the play area and skate park as soon as practicable.

The bench 'In Memory of Robin Butler' was installed on 23 February.

There is an issue with the drainage affecting the disabled toilet at The Moorside Room. The fault has been inspected by a local plumber but will require address by a commercial drain specialist. An engineer is booked to attend on 28 February.

The clerk has authorised the following replacement/installations of litter bins: removal of the rusted wall mounted bin at the entrance to the Dugout and replacement by installation of a bin mounted on the traffic post outside Something Special on Market Place;

Installation of a post mounted bin on West Lund Lane

The play equipment in the toddler play area at old Road and play equipment at Ryedale View play area are due to be jet washed on 1 March 2023

Enquiries have been made with regards to resurfacing of the footpaths throughout Old Road play area and releveling of the car park at the sports field, New Road. Quotations will be received at the next meeting.

Enquiries have been made with regards to a Community Skate Event at Old Road play area. Information will be received at the next meeting.

**22197** The Town Mayor was not present.

**22198** Questions to the Chair

Cllr Coughlan asked if the landowner responsible for maintenance of the land to the north east of Old Road could be made aware that repairs are needed to the kissing gates on the public footpath on Vivers Hill.

Cllr Coughlan also reported that the bin near the junction of Old Road and Swineherd Lane has been removed from its post and asked if it could be reinstated.

Cllr Holroyd suggested that it would be worthwhile having a recruitment drive for new members of the Council and asked if a leaflet promoting the work of the council and generating an interest in community participation could be drafted and received at the next meeting.

**22199** It was **agreed** to exclude members of the public from discussion of agenda item 20.

**22200** Nominations for the Community Award were received and the recipients **agreed**.

**22201** The date of the next Ordinary meeting of the Town Council on 20 March 2023 at 7.30pm in Church House was **agreed**.

The meeting concluded at 8.40pm