



## KIRKBYMOORSIDE TOWN COUNCIL

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**Minutes of the Ordinary Town Council meeting held at Church House on Monday 20 March 2023 at 7.30pm in Church House, 7 High Market Place, Kirkbymoorside, YO62 6AT.**

**Present:** Councillors J Cossins, J Coughlan, C Dowie, N Holroyd and J Wells.

**Also Present:** Town Clerk L Bolland, District Cllr Riby and two members of the public.

Cllr Wells welcomed all present.

**22202** Agenda item 1. There were no apologies for absence given in advance of the meeting. All Councillors were present.

**22203** Agenda item 2. There were no declarations of interest in items on the agenda

**22204** Agenda item 3. Minutes and Matters Arising

- a. The draft minutes of the Ordinary meeting held on 27 February 2023 were **received** and **approved**.
- b. Matters arising

The clerk confirmed that pursuant to Minute 22198, notification of repairs needed to the kissing gates on the public footpaths leading from Vivers Hill had been made to the respective land owners and the bin in proximity to Old Road play area has been re-fixed to the post.

Pursuant to Minute 22200 a letter of thanks has been received by the Town Council from one of the recipients of the 2023 Community Award expressing their honour to have been chosen.

**22205** Agenda item 4. Public Session - members of the public were invited to make representations, ask questions and give evidence in respect of any items of business. None.

**22206** Agenda item 5. Discussions with Town, District and County Councillors in respect of questions already posed, and any new matters.

Cllr Wells thanked District Cllr Riby for making representation to Ryedale District Council in respect of matters affecting Kirkbymoorside during his time as District Councillor.

District Cllr Riby appreciated the opportunity to represent the town. He explained that scrutiny of applications for CIL grant funding had been completed by Ryedale District Council and confirmed that two projects local to Kirkbymoorside had been successful. These are subject to final approval by the new unitary authority, North Yorkshire Council. It would be a great achievement if the funding was awarded to these two projects.

**22207** Agenda item 6. Financial matters

- a. Accounts paid since the last meeting of the Council were **reported** and cheque payments **approved** according to the list provided.
- b. The Financial Summary to 28 February 2023 was **received**.
- c. The Council's Asset Register, updated March 2023, was **reviewed** with no further revisions.
- d. The Internal Audit Terms of Reference were **reviewed** with no changes.
- e. The Risk Assessment Strategy was **reviewed** with no changes.
- f. Appointment of the internal auditor was **agreed** at a cost of £187.

**22208** Agenda item 7. Correspondence from Ryedale Community Foodbank was **received** and the increased cost of rent of the Kirkbymoorside Methodist Church Schoolroom from £20 per week to £30 **considered**. Cllr Wells proposed a revision to the Standing Order to £30 to facilitate continued financial support of the project, as agreed at Minute 22086 dated 26.09.2023<sup>i</sup>, the funds to be treated as a grant, noting the condition that grants may only be awarded to a group once per year. **Agreed.**

**22209** Agenda item 8. North Yorkshire Council - Double Devolution

- a. The draft expression of interest in respect of Town Farm Car Park, pursuant to Minute 22153 dated 19.12.2023 <sup>ii</sup>was **considered**. Cllr Dowie thanked the clerk for producing such a comprehensive document.
- b. It was **noted** that the North Yorkshire Council is not willing to devolve services or assets that generate an income for the North Yorkshire Council.

Cllr Dowie expressed frustration that so much time has been spent to prepare the expression of interest document, at the encouragement of County Cllr White who specifically referred to the Town Farm car park as an example of the type of project that would be considered by North Yorkshire Council for double devolution.

- c. Further pursuit of the feasibility to affect parking charges for Town Farm car park post devolution on 1 April 2023 was **agreed**.

**22209** Agenda item 9. Moorside Room

- a. It was **agreed** to offer use of the Moorside Room as the First Aid base for the 10k event on 30 April 2023, at no charge.
- b. It was **not agreed** to offer use of the Moorside Room for display of the 'Women of Kirkbymoorside' exhibition, to promote the town, on 30 April 2023 to coincide with the 10k event and the date of the Annual Town meeting, at no charge.

**22210** Agenda item 10. Play Areas

- a. It was **noted** that works to replace the rotten gate post and secure fencing at Old Road play area have been completed pursuant to Minute 22188d<sup>iii</sup>.
- b. It was **noted** that works to repair the boundary fence at Ryedale View play area have been completed pursuant to Minute 22188e.
- c. Report of an incident at Old Road play area on the new Multiverse play unit on the weekend of 4 March whereby the tyre came away from the unit was **noted**.
- d. It was **noted** that the CCTV has been checked and there was no evidence of tampering of the equipment. The clerk confirmed that the Sovereign Play scheduling team will attend to carry out any remedial works week ending 31<sup>st</sup> March 2023.
- e. A breakdown of the costs of repairs to the play areas for the past 3 years was **received**.

**22211** Agenda item 11. Details of costs associated with resurfacing of the footpaths in Old Road play area and the car park at the sports field were **received**. The clerk confirmed that there is currently insufficient budget provision in the respective play areas and sports field costs codes. Cllr Holroyd proposed that the Council explore funding opportunities to cover the associated costs. **Agreed.**

**22212** Agenda item 12. The cost of £37.50 to refill the grit bin on Westfield Mews was **agreed**.

**22213** Agenda item 13. An update on progress of the Fiver Fest 11 - 25 March 2023 was **received**.

Feedback received from the businesses has so far been positive. There has been a clear demonstration of awareness of the campaign, most notably in response to the social media posts. The message about the need to support local independent businesses has been clearly made.

Feedback will be collected from each of the businesses involved, at the end of the campaign on 25 March to determine success of the campaign.

- 22214** Agenda item 14. Information from Kirkbymoorside Environment Group with regards to publication of a leaflet to promote the town was **received**.

Cllrs noted the amount of funding requested would account for more than 60% of the remaining grant budget for 2023/24 and it has other priorities at the moment. Whilst the Town Council commend the initiative, contribution towards the cost of printing and distribution of a leaflet to promote the town was **not agreed**.

- 22215** Agenda item 15. The format for promotion of the Town Council to generate interest in co-option of new members was **considered**. The next issue of the Moorsider will focus on the roles and responsibilities of the Town Council and highlight its recent achievements. The issue will also include a feature inviting applicants.

Cllr Holroyd proposed a public 'meet & greet' in the town on a Saturday so that people have the opportunity to speak with councillors and find out about the role of the Town Council. **Agreed**.

- 22216** Agenda item 16. The North Yorkshire draft Parish Charter was **considered** with no comments suggested.

- 22217** Agenda item 17. There were no reports from members representing the Town Council at meetings of outside bodies and on delegated matters.

- 22218** Agenda item 18. The Town Clerk's report was **received** as follows:

Planning On Tuesday 14<sup>th</sup> March the clerk accompanied the Town Mayor to the site visit on Swineherd Land in respect of planning application 19/00772/MOUT. Also in attendance were members of the Ryedale District Council Planning Committee including the Chair, Cllr Potter, Consultant Planning Officer, Gary Housden, the applicant's agent Paul Butler PB Planning and one member of the public.

The Pound Works to replace the metal gate for a wooden gate and chop the gate posts to size were carried out on Wednesday 15<sup>th</sup> March and the project is now complete.

Kirkbymoorside stone town sign The clerk attended a site meeting outside Manor Woods development on 15<sup>th</sup> March, the purpose of which was to determine the location for reinstatement of the Kirkbymoorside stone town sign, to be approved by NYCC Highways. The meeting was attended by two representatives of In Bloom and representatives of the Highways contractors, Applebridge who will be undertaking the works. Two options were identified. Option 1, approximately 200m west of the original location, on the designated town boundary, and Option 2, as close to the original location, to the west of the Manor Woods site entrance. NYCC Highways have expressed concern with Option 1 which is in the 60mph speed limit, explaining that there have been incidents of vehicles striking these types of features elsewhere in the county so erection of new signs are no longer approved unless they are a passively safe design. For safety reasons, option 2 would be the preference of the Highways Officer. Wherever it is located it must be set well back from the edge of the kerb, 2-3m minimum. The new gateway signage proposed as part of the S278 works associated with the development will still be installed as it will help to reinforce the change in speed limit.

Flood Community Engagement Event – Tuesday 25<sup>th</sup> April organised by the Lead Local Flood Authority (LLPFA) North Yorkshire Council. The event will be held at Kirkbymoorside Fire Station on Tuesday 25<sup>th</sup> April 2pm – 7pm. In attendance will be: NYCC Flood Risk Management Team, NYCC Resilience and Emergencies Team, Environment Agency, JBA Consulting and Fire and Rescue.

Publicity will be issued on the 4<sup>th</sup>/5<sup>th</sup> April with a leaflet drop and posters in community buildings, shops etc. As Kirkbymoorside does have several properties identified as eligible for Property Level Resilience, these residents will likely also receive a direct letter too.

The North Yorkshire Council press team plan to publicise the event and it will also go on social media. As well as via circulation by the Fire Service and the Primary School at the start of April.

**22219** Agenda item 19. The Town Mayor's report was **received** as follows:

Freedom of the Town Award ceremony on Friday 3<sup>rd</sup> March in the Moorside Room. The event was attended by friends and family invited by Tatyana's mum and thanks to members of the Kirkbymoorside Town Brass Band for the performance on the evening.

On 4<sup>th</sup> March the Town Mayor met the Princess of Romania at Children in Distress anniversary event.

On International Women's Day, 8<sup>th</sup> March they were interviewed by Radio York and gave an address at the 'Women of Kirkbymoorside' exhibition at the Methodist Church.

On Tuesday 14<sup>th</sup> March the Town Mayor was accompanied by the town clerk at the site meeting in respect of planning application 19/00772/MOUT on Swineherd Lane.

Cllr Wells acknowledged the notice provided by Cllr Holroyd of his resignation with effect from the Ordinary meeting on 17 April 2023. Cllr Wells, on behalf of the Town Council, expressed thanks to Cllr Holroyd for his considerable contribution and diligence during his term in office. All Councillors and the clerk agreed.

Cllr Holroyd said that he had very much enjoyed his time as a councillor and having the opportunity to be Mayor during a difficult time for the town due to the pandemic. He has learnt a great deal about our town, appreciated the camaraderie of colleagues and made some good friends. He considered Lisa to be exceptionally professional commenting that the Council and the town are fortunate to have her as their clerk.

Cllr Holroyd concluded by wishing everyone well and hoping the council can continue its good work on behalf of the community.

**22220** Agenda item 20. Questions to the Chair

Cllr Dowie noted that North Yorkshire Council are publicising the availability of free wi-fi in market towns throughout the county but Kirkbymoorside is omitted. Could enquiries be made as to the cost of the wi-fi provided by North Yorkshire Council so that a comparison could be made to the costs of the Kirkbymoorside wi-fi and could North Yorkshire Council be asked to update their information to include Kirkbymoorside?

**22221** Agenda item 21. The date of the annual Town meeting on Tuesday 2 May 2023 at 7pm in The Moorside Room was **agreed**.

**22222** Agenda item 22. The date of the next Ordinary meeting of the Town Council on 17 April 2023 in Church House was **agreed**.

The meeting concluded at 8.30pm



i **Minute 22086 dated 26.09.2023** Agenda item 7.

Correspondence from Ryedale Community Foodbank was **received**.

- a. The cost of £18, being the shortfall of rent for the period from 01/09/22 to 30/10/22, due to the increase in hire charges, was **agreed**.
- b. Ongoing financial support to cover the cost of room hire at £20 per week, being £260 for the period from 31/10/22 to 29/01/23, was **agreed** by means of Standing Order to the Community Foodbank.

ii **Minute 22153 dated 19.12.2022** Agenda item 14.

The invitation on behalf of North Yorkshire Council to town and parish councils to submit expressions of interest in managing services and assets was considered. Cllr Dowie proposed that the feasibility of managing the Town Farm car park should be explored. **Agreed**.

iii **22188** Agenda item 8. Remedial repairs at play areas and Manor Vale Woodland

- d. The cost of £200 for works necessary to replace the rotten gate post and secure fencing between basketball court and skate park at Old Road play area was **agreed**.
- e. The cost of £540 for works necessary to replace collapsed fence on western boundary and clear debris, remove dead tree hanging on hawthorn bush and fill holes with soil in the play area was **agreed**.