



## KIRKBYMOORSIDE TOWN COUNCIL

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**Minutes of the Ordinary Town Council meeting held at Church House on Monday 18 September 2023 at 7.30pm in Church House, 7 High Market Place, Kirkbymoorside, YO62 6AT.**

**Present:** Councillors C Dowie, J Illingworth, A Moffat, A Riby, and J Wells.

**Also Present:** Town Clerk L Bolland

The meeting started at 7.33pm. Cllr Wells welcomed all present.

**23084** Agenda item 1. Apologies for Absence

- a. Apologies for absence given in advance of the meeting were **received** from Cllrs Cossins, Coughlan and Woodhams.
- b. Approval of reasons given for absence were **agreed**.

**23085** Agenda item 2. There were no Declarations of Interest in items on the agenda.

**23086** Agenda item 3. Minutes and Matters Arising

- a. The draft minutes of the Ordinary meeting held on 17 July 2023 were **approved** and **signed**.
- b. Matters arising.
  - I. The response from East Yorkshire Bus services in respect of timings of the 128 Bus, pursuant to Minute 23071 dated 17 July 2023, was **noted**.

Cllr Dowie proposed a response to East Yorkshire Bus Services requesting that consideration be given to the conflict of bus schedules when reviewing the timetable. **Agreed**.

Cllr Illingworth proposed that correspondence be issued to Coastliner to reiterate the Town Council's concerns in respect of the timing of the 840. **Agreed**.
  - II. Cancellation of the meeting to consider promotion of the town and local businesses on Thursday 27 July, due to lack of availability to attend was noted. Cllr Illingworth proposed that efforts continue to reschedule the meeting. **Agreed**.

**23087** Agenda item 4. Public Session – There were no members of the public present.

**23088** Agenda item 5. Discussions with Town Councillors and the County Councillor in respect of questions already posed, and any new matters.

Cllr Dowie raised concern about reports of the number of young people riding scooters, both electrical and regular, on the pavements.

Cllr Illingworth raised concern about reports of young cyclists riding irresponsibly and dangerously on the pavements and roads.

Both matters to be brought to the attention of the Police.

Cllr Dowie reported an issue with the programming of the ticket machine in Town Farm car park. The minimum card payment of £3 is more than the minimum chargeable ticket available for purchase (£2.50). There are no means to get the excess payment refunded which further adds insult to injury. More often people are encouraged to pay by card rather than cash, and very often the ticket machine in Town Farm car park is unable to accept cash payments, making it necessary to pay

by card. Under no circumstances would it be appropriate for the minimum payment to be set at a higher value than the minimum purchase amount. Cllr Moffat added that it is unnecessary to set a minimum charge amount when there are a significant number of precedents locally where it is possible to pay for services of a lower denomination, with no charge.

The matter will be raised with North Yorkshire Council as the responsible authority.

County Councillor White was not in attendance.

**23089** Agenda item 6. Financial matters

- a. Completion by PKF Littlejohn LLP of the limited assurance review of the Annual Governance & Accountability Return (AGAR) for the year ended 31 March 2023 with no matters raised, was **noted**. Cllr Wells expressed thanks to the clerk for completing this exercise with competency.
- b. The accounts paid since the last meeting of the Council were **reported** and payments **approved** according to the list provided.
- c. The Financial Summary to 31 August 2023 was **received**.

**23090** Agenda item 7. The proposal for an annual event in celebration of the community's achievements over the previous 12 months and presentation of the 'Community Award', pursuant to Minute 23067 dated 17 July 2023 was **received** with appreciation to Cllrs Illingworth and Moffat for their contributions.

The criteria for nomination of the award will need to be determined in order to ensure consistency of the judging. Cllr Wells proposed that judging should be by Town Council members only and presentation of the awards may be delegated to an appropriate individual/organisation representative. **Agreed.**

Cllr Dowie proposed inclusion of an agenda item for the next meeting to agree the award(s) criteria. **Agreed.**

**23091** Agenda item 8. Wild verges

- a. The response from North Yorkshire Council in respect of encouraging wild flower growth in designated areas of the verge, pursuant to minute 23070 dated 17 July 2023 was **noted**.
- b. The cost of £49.98 to purchase native wild flower seeds for application in the areas designated for trial was **agreed**. Cllr Illingworth proposed that Councillors plant the wild flower seeds when they have been delivered this autumn. **Agreed.**

**23092** Agenda item 9. Christmas Lights

- a. Completion of the annual inspection and electrical testing of all connections/sockets for the commercial lights, pursuant to Minute 23074 was **noted**.
- b. The cost of £75.02 + VAT for replacement components, authorised by the Town Clerk in accordance with Financial Standing Orders, was **noted**.

**23093** Agenda item 10. Triennial Tree Safety Assessments

- a. The tree safety assessments for Manor Vale woodland, Old Road play area, Ryedale View play area and the sports field were **received**.
- b. The works detailed in the report were **agreed** in accordance with the recommended priorities.

Cllr Illingworth proposed to escalate the priority of works affecting or in proximity to footpaths or play equipment. **Agreed.**

Cllr Wells proposed inclusion of an agenda item for the next meeting to receive quotations for all the recommended works in order to afford consideration by the Finance Committee when undertaking the budget review for 2024/25. **Agreed.**

- 23094** Agenda item 11. Submission of an Expression of Interest to the Department of Levelling Up, Housing & Communities 'Community Ownership Fund' in respect of the project to develop the football club facilities at the sports field, New Road, Kirkbymoorside was **noted**.
- 23095** Agenda item 12. Winter salt bins
- a. Assessment by North Yorkshire Council and identification of salt bins that do not meet the Winter Policy criteria was **noted**.
  - b. It was **agreed** to take on responsibility of the grit bins to ensure they remain in situ.
  - c. The cost of £675 + VAT (@ £75 + VAT per bin) to refill all the Town Council's grit bins for winter 2023/24 was **agreed**.
  - d. The current cost of £50 + VAT to replace/install grit bins was **noted**.
- 23096** Agenda item 13. Support of the annual 10k event was **considered**. Promotion of the event by publication in The Moorsider, on the Town Council notice board, website, Facebook and Twitter was **agreed**. Use of the Moorside Room on the day of the event, at no charge was **agreed**. Cllr Wells proposed the Town Council run a 'design the 10k poster' competition to advertise the event. **Agreed**.
- 23097** Agenda item 14. The addition of promotional text to the 'Welcome to Kirkbymoorside' sign east, on approach from Pickering was considered. Cllr Dowie proposed an information panel with the text "Home of Kirkbymoorside Town Brass Band". **Agreed**.
- 23098** Agenda item 15. Remembrance Sunday 12 November 2023
- a. Information from North Yorkshire Police regarding changes affecting traffic management arrangements associated with the Remembrance Parade was **received**. Alternative traffic management arrangements are currently being explored and information of any associated cost implications will be considered at the next meeting.
  - b. It was **agreed** to contribute £50 towards a poppy wreath with assignation.
- 23099** Agenda item 16. Use of The Moorside Room on Friday 15 November, at no charge, for the 'Mini Police Court Case', as part of the North Yorkshire Mini Police scheme, participated by Kirkbymoorside Primary School, was **agreed**.
- 23100** Agenda item 17. Department of Levelling Up, Housing & Communities' consultation
- a. The Levelling-up and Regeneration Bill consultation on implementation of plan-making reforms, closing date 18 October 2023, was **noted**.
  - b. NALC's response to the consultation was **noted**.
- 23101** Agenda item 18. There were no reports from Members representing the Town Council at meetings of outside bodies and on delegated matters.
- 23102** Agenda item 19. The Town Clerk's report was **received**.

The Town Council's 20mph application for the full length of Piercy End from the A170 roundabout, onto Market Place and High Market Place has been approved. The Traffic Regulation Order will come into effect on 2 October and the 20mph speed limit will also apply to Church Street, Crown Square and Ravis Square.

The annual Insurance review is in progress ahead of renewal on 1 November 2023.

Since the last meeting the clerk replaced the failed tree in the planter on Piercy End with a healthy specimen kindly offered by Rob and Pam Towler, and tended to the weeding of The Pound.

The clerk will be meeting with Andrew Santon, Highways Customer Communications Officer, North Yorkshire Council on Tuesday 26 September and will be attending a meeting of the clerks on Thursday 28 September.

The clerk reported receipt of a complaint by a resident with regards to recent tree works and hedge cutting affecting the verge on Gawtersyke Lane and associated contamination of the roadside ditch. North Yorkshire Council have confirmed that the matter is being dealt with by the Environment Agency.

Repairs have recently been carried out by Stephen Helm, 'Clocks and Moor' to correct the timing of the Millennium Clock at the Memorial Hall.

**23103** Agenda item 20. The Town Mayor's report was **received**.

The Town Mayor attended the Yorkshire Day celebrations in Rotherham on 1 August and the 10k meeting on 3 August. Since the July meeting they have been approached by members of the public with regards to miscellaneous concerns including drone flying at the sports field, the status of the planning application for residential development off Swineherd Lane and a fallen tree off West Lund Lane.

Most recently, on 15 September the Town Mayor attended the opening of the knitting exhibition at All Saints' Church.

**23104** Agenda item 21. Questions to the Chair

Cllr Illingworth asked if it would be possible to contact Yorkshire Water with regards to the implications of having temporary traffic lights on the A170 to facilitate access by water bowzers to the Yorkshire Water hydrant. The traffic lights cause significant disruption to the flow of traffic on the A170 and are cause of considerable inconvenience. There must be an alternative location from which the bowzers can be filled. Cllr Dowie explained that this matter has repeatedly been raised with Yorkshire Water, to no avail, and agreed that there is no harm in reiterating the town's continued concerns.

Cllr Riby asked if there would be any objection to him making enquiries to identify a more conspicuous location for the 'Welcome to Kirkbymoorside' roadside sign on approach from Helmsley.

**23105** Agenda item 22. The date of the Finance Committee meeting on Wednesday 15 November at 2pm was **agreed**.

**23106** Agenda item 23. The date of the next Ordinary meeting of the Town Council on 16 October 2023 at 7.30pm in Church House was **noted**.

The meeting concluded at 9.08pm.