



## KIRKBYMOORSIDE TOWN COUNCIL

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### **Minutes of the Kirkbymoorside Town Council Planning Committee meeting held at Church House, Kirkbymoorside, on Monday 15 January at 7.20pm.**

**Present:** Councillors J Coughlan, C Dowie, J Illingworth, A Moffat, A Riby, J Wells (Chair) and S Woodhams.

Cllr Wells welcomed all present.

**P23049** Agenda item 1. Apologies for absence

- a. There were no apologies for absence given in advance of the meeting.
- b. There were no reasons given for absence requiring approval.

**P23050** Agenda item 2. There were no Declarations of Interest in items on the agenda.

**P23051** Agenda item 3. Minutes and Matters Arising

- a. The draft minutes of the Planning Committee meeting on 18 December 2023 were **received** and **approved**.
- b. Matters arising

Pursuant to Minute P23043 of the December meeting, under Matters Arising wherein Cllrs Illingworth and Dowie asked if there had been any feedback from North Yorkshire Council to observations submitted by the Town Council in response to consideration of the Statement of Community Involvement, the following information was received in the absence of the Town Clerk: A response to the Town Council's submission has not been received as the consultation is being processed using data collation software (Keyplan Software). An automated reply to acknowledge submission of the consultation response has been received but it is not possible to follow up the submission with a request/prompt for a response.

**P23052** Agenda item 4. Public Session – There were no members of the public present.

**P23053** Agenda item 5. Consideration was given to a 'position statement' in response to applications for change of use from commercial to residential.

Cllr Wells shared the following information, in the absence of the Town Clerk:

According to information provided by the Planning Authority the submission by the Town Council of a 'position statement' could not be given any more weight than standard comments outlining the Parish Council's concerns, as it is not a formally adopted document. A 'position statement' would have to be formally adopted (by North Yorkshire Council) as part of a Neighbourhood Plan or Local Plan. There are no set documents that provide clarification of the criteria for change of use. Most applications are considered on a case by case basis.

Cllr Dowie explained that it would still be a useful exercise to discuss, in theory, what Councillors think about properties changing use and how this might affect the town depending on the location of the property. Whilst a 'position statement' may not have any weight with North Yorkshire Council it would be useful to determine the view of the Council. **Agreed.**

Cllr Wells proposed an agenda item for the next appropriate meeting when there is sufficient time to allow further consideration. **Agreed.**

**P23054** Agenda item 6. The Planning Decision in respect of ZE23/06757/HOUSE | Erection of single storey rear/side extension to form a one bedroom family annexe following demolition of existing outbuildings and conservatory | Dunkirk Vivers Place Kirkbymoorside North Yorkshire YO62 6EA  
**Approval was noted.**

**P23055** Agenda item 7. There were no Questions to the Chair.

**P23056** Agenda item 8. The date of the next Planning Committee meeting on 19 February 2024 in Church House was **agreed.**

The meeting concluded at 7.28pm.