



KIRKBYMOORSIDE TOWN COUNCIL

Church House
7 High Market Place
Kirkbymoorside
YO62 6AT

Tel: 01751 432217

town.clerk@kirkbymoorsidetowncouncil.gov.uk

Minutes of the Ordinary Town Council meeting held at Church House on Monday 15 April 2024 at 7.30pm in Church House, 7 High Market Place, Kirkbymoorside, YO62 6AT.

Present: Councillors C Bettany, C Dowie, J Coughlan, J Illingworth, A Moffat, H Shields, J Wells (Chair) and S Woodhams.

Also present; 2 members of the public

Cllr Wells welcomed all present.

23225 Agenda item 1. Apologies for absence

- a. Apologies for absence given in advance of the meeting were **received** from Cllr Riby.
- b. Reasons given for absence were **approved**.

23226 Agenda item 2. There were no Declarations of Interest in items on the agenda.

23227 Agenda item 3. Minutes and Matters Arising

- a. The draft minutes of the Ordinary meeting held on 18 March 2024 were **received** and **approved**.
- b. Matters arising

Cllr Illingworth noted that the 20mph roundel has been applied to the road at the top of High Market Place and now clearly indicates the change to the speed limit from Dale End, pursuant to Minute 23169.

Cllr Coughlan expressed thanks to Cllr Shields for her efforts liaising with Business Stream in respect of the water leak at the sports field.

23228 Agenda item 4. Public Session

- a. A member of the public raised concern about the state of the roads and the significant number of potholes in the area. Cllr Illingworth explained that there is the facility to report potholes on the North Yorkshire Council website.
- b. A member of the public commented that aggregate had been laid down at the entrance to a field off Swineherd Lane and they raised concern that this was indicative of development of the site. The same member of the public raised suspicion that recently erected fencing to the Ravenswick boundary has been erected on the road verge so extending the boundary onto public land.

23229 Agenda item 5. Discussions with Town Councillors in respect of questions already posed, and any new matters. The North Yorkshire Councillor was not present.

23230 Agenda item 6. Financial matters

- a. Accounts paid since the last meeting of the Council were **reported** and cheque payments **approved** according to the list provided.

- b. The Financial Summary to 31 March 2024 was **received**.

23231 Agenda item 7.

The Grant policy was **reviewed**. The following considerations were **agreed**:

- i. The Town Council encourages applications not exceeding 10% of the budget, or £800, in order that it can support more local initiatives and wider community benefit.
- ii. The Grant Budget will be divided across two awarding periods with £4000 available for allocation between April and September and the remaining £4000 available for allocation from October to March. The Town Council may award funding outside of these timeframes, under extenuating circumstances.
- iii. Successful applicants will not be eligible to submit applications in the next successive financial year. Applications will be accepted again in the next but one financial year.

The revised Grant Policy will come into effect from April 2025 to allow a period of transition during the 2024/25 financial year. During the period of transition there will be some flexibility concerning the additional conditions, to allow groups to prepare for any adjustments to their financial arrangements for the following financial year. Applicants will be notified of the revisions, specifically the addendum to condition 7. regarding frequency of applications.

The revised policy will be received at the meeting on 20 May 2024.

23231 Agenda item 8. Planning

- a. The following Planning Applications were **considered**:
 - I. 23/00273/FUL | Erection of 1 no. four bedroom dwelling with associated parking, landscape and amenity area | Land North Of Ancoats Piercy End Kirkbymoorside Amended **No observations recorded**.
 - II. ZE24/00060/FUL | Change of use and alteration of attached outbuilding to form a 3no. bedroom dwelling and erection of two-storey lean-to extension following demolition of existing lean-to extension in addition to installation of 2no. rooflights to west elevation roof slope and replacement shop facilities to existing ground floor retail unit (part retrospective) | 6 Market Place Kirkbymoorside YO62 6DB **No observations recorded**.
 - III. ZE24/00166/LBC | Replacement of existing windows to north elevation, alteration of openings and changes to fenestration to south elevation with single glazing replaced by double glazing, internal alterations to replace kitchen floor, add internal insulation to walls, enlarge door opening to pantry and install false ceiling in kitchen | Clay Hill House Village Street Keldholme Kirkbymoorside North Yorkshire YO62 6NB **No observations recorded**.
 - IV. ZE24/00234/FUL | Change of use and alterations to include rendering in a light cream colour and installation of timber framed double glazed windows to existing single storey stables, store and office building to form 1no. two-bedroom site managers dwelling | Buzzers Pond Ings Lane Kirkbymoorside North Yorkshire YO62 6DN **Objection to change of use**.
 - V. ZE24/00326/HOUSE | Installation of 4no. double glazed timber framed windows as replacement to existing single glazed timber windows and replacement of 1no. timber framed front door and glass to a timber framed door and double glazing and replacement of all timber wooden pillars with accoya wood pillars | 38 Piercy End Kirkbymoorside North Yorkshire YO62 6DF **No observations recorded**.
- b. Planning Decision in respect of application ZE24/00168/HOUSE | Erection of single-storey extension to north elevation | 45 West Pasture Kirkbymoorside North Yorkshire YO62 6BR **noted**.

23232 Agenda item 9. Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters

Cllr Woodhams reported that 44 community groups have been contacted regarding the Town Celebration event on 12 October and to date, 22 have confirmed their attendance and participation in the event.

23233 Agenda item 10. The Town Mayor reported they had met with the clerk who is looking forward to a gradual return to work.

On Sunday 4 May the Town Mayor will be starting the Kirkbymoorside 10K Race, with Nigel Richardson

23234 Agenda item 11. Questions to the Chair

Cllr Moffatt reported about the lack of dog bins at Manor Woods estate and understood that it is not possible to submit a street furniture licence for the installation of bins until the highways are adopted by North Yorkshire Council. In the meantime, could the North Yorkshire Council Dog Warden be made aware of the increased nuisance of dog fouling the area and the need for bins to be installed.

Cllr Illingworth asked if there was any progress with regards to the planting of the wildflower verges.

Cllr Illingworth reported that residents had raised concerns about the wheelie bins being left on Market Place outside the Nursery and asked if the matter could be referred to North Yorkshire Council.

23235 Agenda item 12. The date of the next meeting at 7:30pm on 20 May 2024 in Church House was agreed. The annual town meeting will take place at 7pm on Tuesday 7 May 2024 in the Moorside Room.