



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of the Ordinary meeting of Kirkbymoorside Town Council held at at 7.30pm in Church House, 7 High Market Place, Kirkbymoorside, YO62 6AT.

Present: Councillors C Bettany, J Coughlan (Chair), C Dowie, J Illingworth, A Moffat and H Shields.

Also present: Town Clerk L Bolland and 2 members of the public

Cllr Coughlan welcomed all present.

24023 Agenda item 1. Apologies for absence

- a. Apologies for absence given in advance of the meeting were **received** from Cllrs Riby and Woodhams.
- b. Reasons given for absence were **approved**.

24024 Agenda item 2. There were no Declarations of Interest in items on the agenda.

24025 Agenda item 3. Vacancy

- a. The resignation of Cllr Jill Wells was **noted**.
- b. It was **noted** that the office of Councillor Wells has been declared vacant, pursuant to section 87(2) of the Local Government Act 1972.

24026 Agenda item 4. Minutes and Matters Arising

- a. The draft minutes of the Annual meeting held on 20 May 2024 were **received** and **approved**.
- b. There were no matters arising.

24027 Agenda item 5. Public Session - to allow members of the public to make representations, ask questions and give evidence in respect of any items of business

Cllr Coughlan proposed to revise the order of the agenda to consider items 9 and 10 as the next items of business. **Agreed.**

24028 Agenda item 9. The grant application submitted by Next Steps Mental Health Resource Centre for £2000 to contribute towards the volunteers' travel costs to attend and support the Kirkbymoorside activities was **considered**.

A member of the public made the observation that, in their opinion, it was inappropriate (for the applicant) to apply for a grant to cover expenses which should have been included in the budget considerations as part of the organisations running costs.

Cllr Illingworth referred to the precedent set by the Town Council at the May meeting when another grant application to cover similar costs associated with service provision was not approved.

Cllr Coughlan proposed that whilst the Town Council values the service provided by Next Steps, regrettably the grant application is **not agreed**. **Agreed.**

24029 Agenda item 10. Community Celebration Event - 12 October 2024

- a. A report on progress of arrangements to date was received, presented by Cllr Moffat.

Cllr Dowie expressed concern about the sustainability of the event in future years. Because it has been necessary for the Town Council to increase the precept and residents will already have seen an increase in their council tax it is imperative that residents are aware that they are not being charged for the event. Cllr Dowie requested clarification of how confident the Council is that the event will be financed in the future.

Cllr Illingworth explained that the success of the 10k event this year has already resulted in expressions of interest to sponsor the event next year and it is anticipated, based on the reception to date, that the Celebration event will likewise be well received and supported by local businesses/interested parties. Cllr Moffat provided assurance that there are already expressions of interest from local businesses and they have every confidence that sponsorship for future events is achievable.

- b. The draft budget for allocation of £3000 sponsorship to cover the costs of the event was **received** and **agreed**. It was noted that all expenses associated with the event will be paid from funds generously contributed by local industries, therefore there is no charge to the tax payers.
- c. Consideration was given to delegate authority to make minor adjustments to the allocation of funds, within the event budget. Cllr Coughlan proposed to delegate authority to the working party, in liaison with the Town Clerk, provided all transactions are carried out in accordance with the scope of the clerk's delegated authority as stipulated in the Financial Standing Orders. **Agreed**.

Cllr Dowie queried the process for deciding the format of the awards and certificates noting that the Town Council has not had the opportunity to consider the same.

Cllr Illingworth explained that it would not be possible to defer consideration to the July meeting as production of the pottery would need to commence imminently. Cllr Coughlan proposed the addition of an agenda item to consider the format of the award and certificate, the motions for which would not require written notice as the expenditure for the same has already been considered and approved. **Agreed**

- d. The format of the awards for the Community celebration Event were **considered**:

Cllr Coughlan proposed a ceramic jug, hand crafted by a local artist, for this year's awards. **Agreed**. (5 in favour, 1 against)

Cllr Coughlan proposed presentation of a framed certificate to each award recipient. **Agreed**. (unanimous)

Cllr Coughlan expressed, on behalf of the Town Council, sincerest thanks to Cllrs Moffat and Illingworth, and Cllr Woodhams in his absence, for the considerable amount of work done to date and progress of the project to date.

Cllr Coughlan proposed to revert to the order of the agenda. **Agreed**.

24030 Agenda item 6. There were no discussions with Town Councillors in respect of questions already posed, and County Councillor Greg White was not in attendance.

24031 Agenda item 7. Financial matters

- a. The accounts paid since the last meeting of the Council were **reported** and cheque payments **approved** according to the list provided.
- b. The Financial Summary to 31 May 2024 was **received**.

- c. Management of the grant budget cost code was considered. The existing management involves allocation of grant funds across 3 cost codes: (Cost code 1) General grants; (Cost Code 98) Churchyard (S137 & S214); and (Cost Code 99) S137 & S139 Grant (designated for management of 'Path for Everyone' funds. The Town Clerk explained that it is not necessary to distinguish the allocation of grant funds to All Saints Church.

Cllr Coughlan proposed a revision of the management of the grant budget to account for the allocation of funds using cost codes 1 and 99 only. **Agreed.**

24032 Agenda item 8. Annual Governance and Accountability Return 2023/24

- a. The Annual Governance Statements as set out in Section 1 of the Annual Return for year ending 31 March 2024 were **considered** and **approved**.
- b. The Accounts for the year to 31 March 2024 were **approved**.
- c. The figures to be included in Section 2 (Accounting Statements) of the Annual Return for year ending 31 March 2024 were **considered**.
- d. The Council **resolved** to approve the figures to be included in Section 2 (Accounting Statements) of the Annual Return for year ending 31 March 2024.
- e. The Bank Reconciliation for inclusion in the Annual Return for year ending 31 March 2024 were **approved**.
- f. The report on variances in the accounts beyond the permitted 15% and £200 was **approved**.
- g. The Council **approved** Minutes of items a-f above.

24033 Agenda item 11. The Moorside Room Policy Position Document was **reviewed**. Cllr Illingworth stated that the Moorside Room is a great asset to the town and proposed a review of the policy position to substantiate the significance of this venue to the community.

Cllr Moffat explained that in the process of making arrangements for the celebration event an updated list of local groups, organisations and individuals has been collated and this would provide a useful directly of contacts to circulate information about The Moorside Room and promote the facilities.

Cllr Dowie explained that many people are not aware of the facilities available in the Moorside Room, for example, the AV projector and screen, which would be ideal for local film clubs. It would be useful to publicise the accessibility and what the premises are equipped with, to encourage bookings for a wider variety of uses.

Cllr Coughlan proposed that any proposal and suggested revisions to the Policy Position Document be submitted to the clerk in good time for a review at the next meeting. **Agreed.**

24034 Agenda item 12. Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters

Cllr Illingworth attended a meeting with the 10k organisers and reported that expressions of interest in sponsoring next year's event are already incoming following the success of this year's event.

24035 Agenda item 13. The Town Mayor reported no engagements since the date of the last meeting. On 1 August he will be representing Kirkbymoorside Town Council at the Yorkshire Day celebrations in York.

24036 Agenda item 14. Questions to the Chair

Cllr Illingworth explained that a resident had raised concern about the issue of health provision in the area. Of particular concern is the (recent) loss of a doctor position at Malton Urgent Care. Would it be possible for the Town Council to make representation to the NHS through the local GP Surgery for details of the NHS local strategy and local patient consultation structure?

24037 Agenda item 15. The date of the next Ordinary meeting of the Town Council on 15 July 2024 in Church House was **agreed**.

The meeting concluded at 8.24pm