



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of the Ordinary meeting of Kirkbymoorside Town Council held on 15 April 2025 at 7.30pm in Church House, 7 High Market Place, Kirkbymoorside, YO62 6AT.

Present: Councillors J Coughlan (Chair), C Dowie, A Moffat, A Riby and S Woodhams.

24212 Agenda item 1. Apologies for absence

- a. Apologies for absence given in advance of the meeting were **received** from Cllrs Bettany and Shields.
- b. Reasons given for absence were **approved**.

24213 Agenda item 2. There were no Declarations of Interest in items on the agenda

24214 Agenda item 3. Minutes and Matters Arising

- a. The draft minutes of the Ordinary Meeting held on 17 March 2025 were **received** and **approved**.
- b. There were no matters arising.
- c. The draft minutes of the Events Committee meeting held on 7 April 2025 will be received when available

24215 Agenda item 4. Public Session - None present.

24216 Agenda item 5. North Yorkshire Cllr Greg White was not present and there were no items for Discussions with Councillors in respect of questions already posed, and any new matters.

24217 Agenda item 6. Financial matters

- a. The accounts paid since the last meeting of the Council were **reported** and cheque payments **approved** according to the list provided.
- b. The Financial Summary to 31 March 2025 was received.
- c. The Internal Audit Terms of Reference were **reviewed** with no changes made.
- d. The appointment of Ian Smithson to the internal audit at a cost of £187 was **agreed**.
- e. Renewal of the Yorkshire Local Councils Association Membership at £863 was agreed. Cllr Coughlan encouraged all members to undertake relevant training available via webinars. Cllr Moffat added that by accessing the resources made available to members via the YLCA website Councillors will be able to maximise on the membership benefits.

24218 Agenda item 7. All Saints' Churchyard

- a. Pursuant to the Notice (recorded at Minute 24092 dated 21 October 2024) the Order dated 18 December 2024, that burials should be discontinued in All Saints churchyard, Kirkbymoorside (Burial Act 1853 as amended) (received by the Town Council, recorded at Minute 24161 dated 20 January 2025), was again **noted**.

- b. The formal notification of the intention of the Parochial Church Council (PCC) to transfer the responsibility for maintenance of the Graveyard at All Saints Church, Kirkbymoorside in accordance with the 1972 Local Government Act Section 215 was **considered**. The decision was taken **not to accept** responsibility for maintenance of the churchyard. It was **agreed** to refer the matter to North Yorkshire Council in accordance with the formal, certified proposal of the PCC dated 18th August 2024, to transfer the responsibility for maintenance of the churchyard to North Yorkshire Council.

24219 Agenda item 8. Moorside Room

- a. Submission of Planning Application ZE25/00248/FUL in respect of the replacement windows to the front elevation, pursuant to minute 24179 was **noted**.
- b. Information of the heat loss calculation was not available for consideration.

24220 Agenda item 9. The grant application submitted by Next Steps for £800 to contribute towards the cost of the Kirkbymoorside walk and talk therapy sessions was **approved**.

24221 Agenda item 10. Street lighting

- a. The 'Helping Protect Our Dark Skies' event hosted by the Town Council on 25 March was well attended and very informative.
- b. It was **agreed** to invite Mike Hawtin, NYMNP to carry out a review, at no charge, of the street lights and timings in order to identify any recommended modifications to promote Dark Skies.

24222 Agenda item 11. In the absence of supporting information agenda item 11 'To receive an update on development of the Path For Everyone project' was **deferred**.

24223 Agenda item 12. Commencement of the cutting season for the grass verges was **noted**, with the first cut completed and preparation (cut and collect where necessary) of the designated wildflower verges.

24224 Agenda item 13. Information on Mayor David Skaith's Police and Crime Plan 2025-2029 was **received**.

24225 Agenda item 14. Reports **received** from Members representing the Town Council at meetings of outside bodies and on delegated matters:

Cllr Dowie reported attendance with the Town Clerk to the Parish Liaison meeting on 27 March in Helmsley. The meeting provided updates from different departments at North Yorkshire Council including Localities, Parish Liaison and Devolution, Highways and Planning.

Highways concerns included the issue of complaints about road defects being posted on social media instead of being reported to the Highways Authority. The best way to report issues is online via the North Yorkshire Council Customer Portal.

The Parish Liaison, Local Devolution and Community Rights Team are responsible for the Parish Charter; development, support and oversight. The Parish Charter, defines the relationship between North Yorkshire Council and the parish sector as well as setting out how North Yorkshire Council and parishes work together in partnership.

Cllr Dowie, as delegated representative to the John Stockton Education Trust, attended the AGM on 7 April and reported that several grant were approved.

As delegated representative to the Kirkbymoorside Environment Group, Cllr Dowie reported the dates of the forthcoming Give & Take Day is on 27th April and the Eco Fair on 10th May in Memorial Hall, Moorside Room and Library.

- 24226** Agenda item 15. The Town Mayor reported no engagement since the date of the last meeting.
- 24227** Agenda item 16. Questions to the Chair
- There was discussion of fundraising opportunities and the possibility of having a Mayor's Chosen Charity which could be linked to the Community Awards. It was agreed that the Mayor would explore whether a chosen charity would be useful for the community.
- 24228** Agenda item 17. It was **agreed** to hold the Annual Town Meeting (Local Government Act 1972 Schedule 12 Part III Parish Meetings) on Wednesday 28 May.
- 24229** Agenda item 18. The date of the next ordinary meeting of the Town Council on 19 May 2025 at 7.30pm in Church House was **agreed**.

The meeting concluded at 8.39pm.