



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of the Events Committee meeting held via Zoom at 4pm on Monday 2 June 2025.

Present: Councillors C Bettany, A Moffat and S Woodhams.

Also Present: Town Clerk L Bolland

EC25015 Apologies for Absence

- a. Apologies for absence given in advance of the meeting were **received** from Cllr Coughlan.
- b. Reason given for absence were **approved**.

EC25016 There were no Declarations of Interest in items on the agenda.

EC25017 Minutes and Matters Arising

- a. Approval of the Minutes of the meeting dated 8 January 2025 at the annual meeting of the Town Council on 19 May 2025 was **noted**.
- b. There were no matters arising from the Committee meeting dated 8 January 2025.

EC25018 Public Session - to allow members of the public to make representations, ask questions and give evidence in respect of any items of business No members of the public

EC25019 Arrangements for the 2025 awards event were considered as follows:

Choice of artefact to be awarded – Cllr Moffat reported that she had visited an artist's studio and provided a photo of the Kirkbymoorside rooftops for inspiration of the design. A mock up and quotation will be provided in time for consideration by full Council at the meeting on 16 June 2025.

Catering – Cllr Woodhams reported that he had been in contact with The Kings' Head and is waiting for confirmation of the booking which has been delayed due arrangements for a change of management in October 2025. On the basis of feedback from last year's event and Councillors suggestions the arrangements will involve a finger buffet, requesting locally sourced sausages from Wainds butchers, to include one free drink which will be a choice of Prosecco or a non-alcoholic beverage. The budget stipulation will remain at £10 per head.

Staging – Cllr Moffat explained that it will not be necessary to borrow the staging from the Primary School as staging has recently been purchased for the Memorial Hall.

Publication and access to nomination forms – The clerk confirmed that notices have been posted on the Town Council website, notice boards and social media platforms together with links to the Guidelines and the Nomination Forms. In due course it is intended to email information directly to the contacts on the town directory in order to generate more interest and encourage nominations.

Cllr Woodhams mentioned some feedback received about the guidelines, referring to the wording for the individual award and proposed several minor revisions to the description. The following wording was **agreed**: "The individual and/or '*quiet contributor*' of the year" As an individual, this person can be someone from within a voluntary organisation/charity/membership group who has made a significant individual contribution to

that group, a higher profile individual who has made a significant contribution to the community or a lower profile 'quiet contributor' who has made a significant contribution to the community.

EC25020 There were no Questions to the Chair.

EC25021 The next meeting will be early in July, via Zoom, the date to be agreed according to committee member availability.

The meeting concluded at 4.27pm