



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of the Moorside Room Committee meeting held on 28 July 2025 at 12 midday in the Moorside Room, 9 Church Street, Kirkbymoorside, YO62 6AZ.

Present: Councillors C Bettany, C Dowie, H Shields and Committee Member Jackie Chipping.

Also Present: Town Clerk L Bolland

MR25008 Apologies for absence given in advance of the meeting were **received** from Cllr Woodhams and the reason for absence **approved**.

MR25009 There were no Declarations of Interest in items on the agenda.

MR25010 Minutes and matters arising

- a. The minutes of the meeting dated 25 June 2025 were **received** and **approved**.
- b. There were no matters arising.

MR25011 Public Session – there were no members of the public present.

MR25012 Moorside Room improvements

- a. Completion of the replacement window installation was **noted**.
- b. Quotations for new flooring were considered. It was **agreed** to accept the quotation by Calverts Carpets for supply of engineered wood at a cost of £2,166.67 + VAT.
- c. Quotations for removing the stone tiles were **received**. The exercise may require levelling the floor which will incur additional expense. This will not be determined until the work is started. Consideration was given to the practicality of laying the floor on top of the existing stone tiles. The recommendation to leave the tiles and have the flooring laid on top, together with necessary adjustments to the doors was **agreed**.
- d. There were no quotations for installation costs available. Consideration **deferred** to the Ordinary meeting of the Town Council on 15 September.
- e. It was **agreed** to recommend to full Council for installation of the engineered wood flooring on top of existing stone tiles and consideration of a ceiling budget for the associated costs, to include the allocation of up to £1500 from cost code 30.

MR25013 Questions to the Chair

Is there a specification for thorough cleaning?

Has any progress been made with regards to updating the information file?

Could consideration be given to production and placement of prominent notices externally regarding hire of room and internally about how it should be left?

Can quotations be sought for decorating on completion of the improvement works?

MR25014 The date of the next meeting will be determined at the next Ordinary meeting of the Town Council.

The meeting concluded at 12.47pm