



## KIRKBYMOORSIDE TOWN COUNCIL

Church House  
7 High Market Place  
Kirkbymoorside  
YO62 6AT  
Tel: 01751 432217

[town.clerk@kirkbymoorsidetowncouncil.gov.uk](mailto:town.clerk@kirkbymoorsidetowncouncil.gov.uk)

## 2023/24 MAYOR'S REPORT

### TOWN COUNCIL MEMBERSHIP

Election by co-option of Cllrs Jean Illingworth, Andrea Moffat, Tony Riby and Simon Woodhams

**17.04.2023 22238** Agenda item 16. Written applications for the office of Town Councillor were received. Cllr Wells proposed co-option of all candidates. **Agreed.**

Extract from Moorsider article, May 2023:

The Town Council would like to welcome its newest members: Councillors Illingworth, Moffat, Riby and Woodhams.

**Cllr Jean Illingworth** - Jean has over 35 years experience as a Health & Safety Practitioner and is an author and keen photographer. Jean believes that community is very important and is something that we need to promote and cherish in Kirkbymoorside. You may already be familiar with Jean from her social media posts, promoting of the local businesses during the recent Fiver Fest in March.

**Cllr Andrea Moffat** - Andrea has worked in the public, voluntary and private sectors. She has experience in governance, leadership and management. Andrea is driven by the philosophy of voluntarism and social/community service and hopes to continue to become an engaged and contributing member of Kirkbymoorside by serving on the Town Council.

**Cllr Tony Riby** - Tony has lived and worked in Kirkbymoorside since 1994. He has an understanding of the area and experience of local government having represented Kirkbymoorside as District Councillor for the last four years. Tony believes that the town should be fully representative of the people and their wishes.

**Cllr Simon Woodhams** - Simon has a background in Human Resources with over 25 years as Head of HR for a Professional Services company. He also has 12 years experience as Primary School Governor. Simon has a keen interest in supporting the local community and is confident that being a good listener and taking balanced views from all parties will serve him well in the role of Town Councillor.

**15.05.2023 23001** Cllr Jill Wells was **elected** the Town Mayor for the coming year.

**15.05.2023 23005** Cllr Joe Coughlan was **elected** Deputy Town Mayor for the coming year.

**20.11.2023 23130** Vacancy

- a. The recent passing of Councillor Cossins was **noted**.
- b. It was **noted** that the office of Councillor Cossins has been declared vacant, pursuant to section 87(2) of the Local Government Act 1972.

**15.12.2023 23161** The Town Mayor reported that they attended Cllr Cossins' funeral on 23 November 2023.

Election by co-option of Cllrs Chris Bettany and Hilary Shields

**19.02.2024 23199** Written applications for the office of Town Councillor were **received** and it was **agreed** to co-opt candidates to fill the existing vacancies.

**18.03.2024 23202** The Chair welcomed Cllr Chris Bettany and Cllr Hilary Shields to the Town Council and said she was looking forward to working with them.

Extract from expressions of interest:

#### **Cllr Chris Bettany**

"To give you some personal information, my wife, Claire grew up in Kirkbymoorside. We were married at All Saints' Church in September 2006 and bought our first home in Scarborough. We started a family and once our eldest was of nursery school age we wished to return to Kirkbymoorside to be near Claire's parents. My wife also works in Kirkbymoorside and we love living here. My parents have always lived in Scarborough but now they are retired and recently moved to Kirkbymoorside for a better quality of life and to be near

our extended family. Professionally, I served in the Armed Forces for 9 years. On leaving the Army I became a Telecoms Engineer working in Wales but unfortunately this soon came to an end due to the outbreak of Foot and Mouth. Seeking a further career I decided to become a professional driver and I continue to do so. In recent times before Covid, I decided to become a community firefighter at Kirkbymoorside Fire Station. I was keen to serve my community and I enjoyed the challenges, both mentally and physically that this role gave me. Unfortunately, due to personal circumstances I am no longer a serving Firefighter, but I have a desire to continue to serve my community and I am excited to put myself forward to become a Councillor. I have an awareness of the local area and the issues rural communities face. I care about our community (all ages), and I would like Kirkbymoorside to continue to be a safe and vibrant market town. I am a proactive person with good communication skills and I would like to be a voice for our community”

### ***Cllr Hilary Shields***

“I have lived in Kirkbymoorside all my life and respect and cherish the town and its community. I have owned and run a business in the town for 20 years and I believe this has given me an understanding of what the community values, as well as the challenges it faces and the opportunities that arise. If my application is accepted I would love to bring my knowledge of Kirkbymoorside and my connection with the community to help in anyway I can.”

## **FINANCIAL MATTERS – 2022/23 AUDIT & 2024/25 BUDGET**

### **18.09.2023 23089** Financial matters

- a. Completion by PKF Littlejohn LLP of the limited assurance review of the Annual Governance & Accountability Return (AGAR) for the year ended 31 March 2023 with no matters raised, was **noted**. Cllr Wells expressed thanks to the clerk for completing this exercise with competency.

### **20.11.2023 23141** 2024/25 Budget

- a. The 2024/25 Budget Monitoring Document was **considered**. Cllr Dowie explained that, reluctantly, the recommendation is to increase the Town Council's budget to £99,377, due to inflated costs e.g. street lighting energy costs, and additional expenditure necessary for compliance e.g. tree works and repairs to play equipment, as detailed in the budget monitoring document.
- b. Recommendations from the Finance Committee regarding the budget for 2024/25 were **received** as follows:

#### Capital Budget

- a) Allocation of reserves:
  - £64,853.58** earmarked for expansion of the cemetery
  - £50,048.95** earmarked for ‘Path for Everyone’ project
  - £8,101.65** earmarked for sports field
  - £80,000** to be allocated to specific reserves to include: Staff sickness; By-election provision £4,000; Manor Vale provision £6,000; Moorside Room provision £10,000; development (including repairs) of the sportsfield, play area and skatepark £15,000
- i. The level of general reserve should be retained at **£40,000**, on the basis that the general reserve is recommended to be at least half of the precept.

#### Revenue Budget

- b) Considerations of the Revenue Budget for the financial year 2024/25 should include recovery of any additional expenditure in excess of the 2023/24 budget on the basis that any revenue overspend should come out of the revenue as opposed to depleting the Town Council’s specific reserves.

Recommend to set the precept of £99377 for 2024/25, subject to discussion by the full Council.

- c. Cllr Wells proposed to accept the recommendations for the 2024/25 budget and to set a precept of £99,377 for 2024/25. **Agreed**.

The budget for 2024/25 was **agreed** and the precept of £99,377 **determined**.

Cllr Moffat proposed inclusion of an agenda item in the new year to consider a review of considerations associated with the grant budget, specifically the grant policy and criteria for application to be implemented in 2025/26. **Agreed**.

## GRANTS

All Saints'	Grant to contribute towards: cost of maintenance of All Saint's graveyard and Millennium Garden	£3,000.00
Moorsbus CIC	Grant to contribute towards the service provision of the Moorsbus	£500.00
Next Steps Wellbeing/Mental Health Centre	Grant to contribute towards the cost of rent for the Kirkbymoorside programmes for one year: Balance of 2023/24 grant budget Underspend from 2022/23 grant budget	£2,940.00 £159.00
Ryedale Community Foodbank	Continued contribution to cost of rent of the Kirkbymoorside Methodist Church Schoolroom (since 17.03.2022 Minute 21190)	£1560.00

### Extract from The Moorsider, September 2023:

"Every year the Town Council allocates funds to support local projects and initiatives that benefit the community. The Town Council's £8000 grant budget for 2022/23 has been awarded as follows: £3000 grant to contribute towards the cost of maintenance of the All Saints churchyard and Millennium Garden.

£1560 awarded to Ryedale Community Foodbank to contribute towards the cost of rent for the Kirkbymoorside centre based at the Methodist Church on Piercy End, 9.30am to 11.30am on Thursdays. Ryedale Community Foodbank offers emergency long-life food and some household goods, such as toiletries and cleaning products, to people in crisis in the Ryedale area.

£2940 awarded to Next Steps Mental Health Resource Centre to contribute towards the cost of rent for the Kirkbymoorside programmes for one year. Next Steps provides a safe haven where adults over 18 with mental/physical disabilities as well as those that are isolated and lonely can access a quality service. This service provides social activities, peer support, friendships, volunteer opportunities, learning, access to Information Technology, back to work opportunities and gaining qualifications. Next Steps have been running a group in Kirkbymoorside for over 13 years. They are based in the Jubilee Room at the Methodist Church on Piercy End every Wednesday 9am-3pm.

£500 grant to the Moorsbus CIC to contribute towards the service provision of the Moorsbus. The aim of the Moorsbus CIC is to work with communities and other groups to develop and promote local bus services and provide affordable transport to and around the North York Moors."

**20.03.2023 22208** Correspondence from **Ryedale Community Foodbank** was **received** and the increased cost of rent of the Kirkbymoorside Methodist Church Schoolroom from £20 per week to £30 **considered**. Cllr Wells proposed a revision to the Standing Order to £30 to facilitate continued financial support of the project, as agreed at Minute 22086 dated 26.09.2023, the funds to be treated as a grant, noting the condition that grants may only be awarded to a group once per year. **Agreed.**

**15.05.2023 23014** Grant Applications  
The grant application submitted by **Moorsbus CIC** in the amount of £500 to contribute towards the service provision of the Moorsbus was **agreed**.

**15.05.2023 23019** Grant Applications

- Agenda item 18.a. It was **noted** that prior to consideration of agenda item 18b. (recorded at Minute 23014) the 2023/24 Grant Budget balance was £3440, accounting for the allocation of £1560 to the **Ryedale Community Foodbank** (Minute 22208). The new grant budget balance of £2940 was **noted**.
- Agenda item 18.c. The grant application submitted by **Next Steps Wellbeing/Mental Health Centre** Kirkbymoorside in the amount of £3570 to cover the cost of rent for the Kirkbymoorside programmes for one year was **considered**. Cllr Coughlan proposed allocation of the remaining balance of £2940 from the grant budget and the allocation of any underspend from the 2022/23 precept to contribute to the shortfall, which will be determined by the annual return currently in progress. **Agreed.**

- c. Agenda item 18d. The grant application submitted by **Friends of Kirkbymoorside CP School** in the amount of £2800 for costs associated with a 'Colour Run' event was **not agreed** as there are no funds remaining in the 2023/24 grant budget.

**15.04.2024 23231** The Grant policy was **reviewed**. The following considerations were **agreed**:

- i. The Town Council encourages applications not exceeding 10% of the budget, or £800, in order that it can support more local initiatives and wider community benefit.
- ii. The Grant Budget will be divided across two awarding periods with £4000 available for allocation between April and September and the remaining £4000 available for allocation from October to March. The Town Council may award funding outside of these timeframes, under extenuating circumstances.
- iii. Successful applicants will not be eligible to submit applications in the next successive financial year. Applications will be accepted again in the next but one financial year.

The revised Grant Policy will come into effect from April 2025 to allow a period of transition during the 2024/25 financial year. During the period of transition there will be some flexibility concerning the additional conditions, to allow groups to prepare for any adjustments to their financial arrangements for the following financial year. Applicants will be notified of the revisions, specifically the addendum to condition 7. regarding frequency of applications.

#### **SAFE PEDESTRIAN CROSSING ON MARKET PLACE**

**15.05.2023 23012** Cllr Illingworth referred to the matters raised in the public session at the annual town meeting including the need for a safe pedestrian crossing place in the town centre and on the A170, speeding concerns, the condition of the roads and policing concerns, and asked if these issues could be pursued. The Town Clerk confirmed that as a matter of procedure, all the issues identified at the meeting will be referred to the relevant authorities and a report on the response received will be received by the Town Council at the subsequent meeting.

**19.06.2023 23037** Safe crossing places

- a) Information was **received** from North Yorkshire Council Highways in respect of the Town Council's request to revisit the issue of a designated safe crossing place in the town centre and also on the A170 east.
- b) It was **agreed** to carry out a public consultation to determine support of the proposal to install a raised pedestrian crossing on Market Place, at the expense of the Town Council, in the event that the proposal is determined feasible following site investigation and design assessments.

**17.07.2023 23065** Proposal to install a raised pedestrian crossing on Market Place, pursuant to Minute 23037b. dated 19 June 2023.

- a. The content of the draft consultation was **reviewed**.  
Cllr Dowie proposed the addition of '*photographs for illustration purposes only*' and inclusion of a map of Market Place to clearly indicate the proposed location of the crossing. **Agreed**.  
Cllr Illingworth proposed inclusion of explanation that the matter is being pursued by the Town Council in response to requests by residents at the annual town meeting. **Agreed**.  
Cllr Woodhams proposed it be made clear that the proposed locations has been determined by North Yorkshire Council as the only suitable location. **Agreed**.  
Cllr Wells proposed the consultation should commence in September, after the summer holidays with a closing date of October 2023. **Agreed**.
- b. The means of publication of the consultation was **considered**. It was **agreed** that the consultation would be distributed to all local residents, businesses, local groups and clubs. Information will be posted on social media and featured in the Autumn issue of The Moorsider.

#### **PUBLIC CONSULTATION**

**Proposal: Installation of a raised table crossing on Market Place, Kirkbymoorside.**

**Closing date: 31 October 2023**

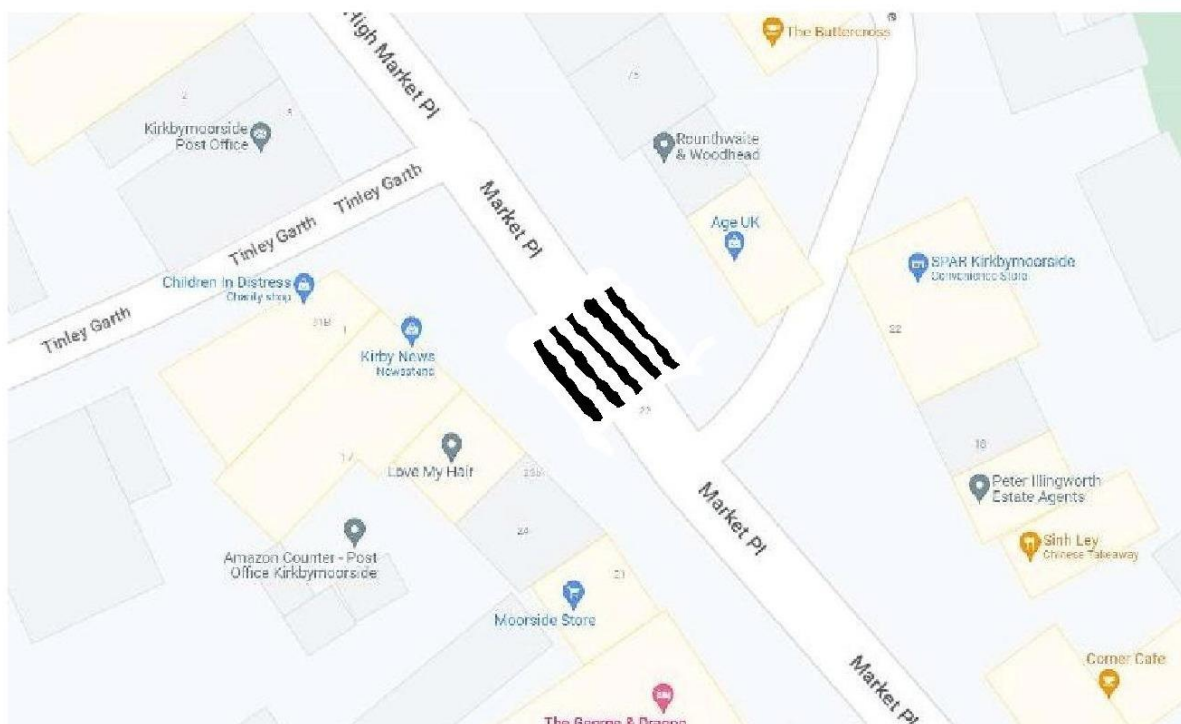
In response to requests made by residents at this year's annual town meeting



the Town Council has been liaising with the Highways Authority (North Yorkshire Council) to determine the feasibility of installing a safe crossing place on Market Place. The Highways Authority has determined that it would be possible to consider a “raised table crossing”, which would slow traffic and provide a designated safe pedestrian crossing point.



*Photographs for illustration purposes only*



The only location that has been identified by North Yorkshire Council Highways Authority as suitable for a raised table crossing is from 25 to 26 Market Place, i.e. crossing from the west side of Market Place, outside 'Love My Hair' to 'Age UK' on the east side of Market Place.

North Yorkshire Council have confirmed that whilst it has no budget provision for projects of this nature the Town Council can pursue this initiative at its own expense.

The project processes, before construction, would involve:

- a) Site investigation
- b) Road Safety Audit
- c) Design (amendments to road drainage would likely be required)
- d) Formal Consultation (Public, Emergency Services, Bus Companies etc.)
- e) Legal Order

Initially, the only element the Town Council would need to pay for would be the cost of the Road Safety Audit which would be approximately £1,500. The Road Safety Audit is necessary to determine if a raised table should be implemented and that the project is feasible, in which case works would progress to Design and this will determine the construction costs. There is a possibility that the determination of the Road Safety Audit does not support implementation of a raised table, in which case the £1,500 would have been spent without reward.

In the first instance, the Town Council would like to invite views on whether a raised table crossing, from 25 to 26 Market Place would be supported by the community and a worthwhile investment by the Town Council.

Please submit your views by email to [town.clerk@kirkbymoorsidetowncouncil.gov.uk](mailto:town.clerk@kirkbymoorsidetowncouncil.gov.uk), by post to Kirkbymoorside Town Council, Church House, 7 High Market Place, Kirkbymoorside, YO62 6AT or return the reply slip to the library by **31 October 2023**.

Your views are important. Thank you in advance for your participation.

**20.11.2023 23142** Designated Safe Crossing on Market Place

- a. The responses to the consultation for installation of a raised crossing on Market Place were **received**.
- b. It was **noted** that the result of the public consultation does not demonstrate unanimous support of the proposal.
- c. Cllr Dowie commented that whilst the result of the consultation does not support a raised crossing there is a clear demonstration of need for a safe crossing in the town. Cllr Dowie proposed to refer the findings to North Yorkshire Council and request that other options for a safe crossing be explored, both in the town centre and on the A170. The request would also invite Highways Officers to carry out a site visit in order to assess the potential crossing locations. **Agreed**.

**15.12.2023 23157** Designated Safe Crossing Place - Information from NYC Highways in response to the request that other options for a safe crossing be explored, both in the town centre and on the A170, pursuant to Minute 23142 was **received**. Disappointment was expressed that North Yorkshire Council Highways Authority are not prepared to pursue the matter of a safe crossing place in the town centre. Cllr Dowie proposed that the Town Council revisit the matter at a later date. **Agreed**.

**20MPH**

**19.06.2023 23037** Traffic Concerns

Information from North Yorkshire Council Highways was **received** in respect of:

- i. progress of the Town Council's application for 20mph on Piercy End, Market Place and High Market Place;
- ii. the request for additional 20mph signage and road markings on Westfields, West End and Tinley Garth;

**18.09.2023 23102** The Town Council's 20mph application for the full length of Piercy End from the A170 roundabout, onto Market Place and High Market Place has been approved. The Traffic Regulation Order will come into effect on 2 October and the 20mph speed limit will also apply to Church Street, Crown Square and Ravis Square.

Extract from The Moorsider, September 2023:

**Extension to 20mph speed limit approved by North Yorkshire Council Highways Authority** In 2020 a 20mph speed restriction was implemented on Westfields from the A170 junction outside Kirkbymoorside Primary School to West End and Tinley Garth. This was as a result of the Town Council's application to North Yorkshire Council (the Highways Authority), in response to concerns voiced by members of the community about speeding traffic and the safety of pedestrians and motorists alike. Last year the Town Council again contacted North Yorkshire Council to request an extension of the 20mph speed restricted zone in the town centre to include the full length of Piercy End from the A170 roundabout, onto Market Place and High Market Place. All due process has now been completed and the Town Council is delighted to report that its application has been approved. The Traffic Regulation Order will come into effect on the 2nd of October and will also apply to Church Street, Crown Square and Ravis Square.

It is hoped that this reduced speed limit in the town centre will have a positive impact on traffic and enhance pedestrian safety. The Town Council has also asked for a 20mph speed restriction elsewhere in the town, including on Howe End, Old Road and Gillamoor Road in Kirkbymoorside and Village Street in Keldholme but North Yorkshire Council have not been able to progress these applications."

**16.10.2023 23128** Cllr Illingworth referred to the recent introduction of 20mph in the town centre and expressed disappointment at the signpost installed at the junction of Howe End, explaining that because the sign post is not on the junction of Howe End and Piercy End it gives the distinct impression that the 30mph applies to Piercy End, particularly to vehicles driving southbound from Market Place. Cllr Illingworth asked if North Yorkshire Council Highways Authority could be asked if

it would be possible for this post to bear the 20mph sign to reinforce the speed limit in that area and if it is not possible to change the sign would it be possible to remove the post entirely?  
Cllr Illingworth also asked if North Yorkshire Council Highways Authority could be asked if 20mph roundels and additional 20mph signs are scheduled to be installed on the length of Piercy End, Market Place and High Market Place to reinforce the 20mph zone, as with West End where there are several to reiterate the speed restriction.

**15.01.2024 23169** The existing 20mph signage in the town centre was **considered**.

Cllr Dowie explained that on approach from Gillamoor there is one post mounted 20mph sign, on the right hand side, as you enter High Market Place but, unlike on West End, there are no roundels (line markings on the highway) to reinforce the 20mph. The 20mph roundels on West End offer a clearly visible reminder to motorists of the speed limit and it would be beneficial for appropriate road markings to be applied at the top of High Market Place.

Cllr Wells shared the most recent response on the matter from Tim Coyne, Improvement Manager, North Yorkshire Council Highways, explaining that there was no intention to provide further repeaters/roundels in the Market Place as the speeds have already been monitored as being low in this area. If a need was identified/justified this could be re-visited.

Cllr Wells proposed that a further request be submitted to North Yorkshire Council Highways Authority to revisit the matter with emphasis on the need for additional road markings at the top of High Market Place, to reinforce the 20mph zone. **Agreed.**

Cllr Illingworth mentioned that as you approach Kirkbymoorside on Gillamoor Road, the 30mph sign is completely obscured by trees so vehicles approaching the town are not slowing down. The issue is exacerbated by the absence of a transition through a 40mph zone into the 30mph town limit. They proposed this concern be raised as a separate matter with North Yorkshire Council together with consideration of a 40mph speed limit zone on approach to the town on Gillamoor Road. **Agreed.**

**19.02.2024 23190** 20mph and Highways considerations

- a. The response from North Yorkshire Council Highways Authority in respect of existing 20mph signage in the town centre, pursuant to Minute 23169, agenda item 12 of the Ordinary meeting dated 15 January 2024 was **noted**.

Cllr Dowie reiterated concern that the current signage to indicate the 20mph on High Market Place is inadequate, consisting of a single sign mounted on the right hand side of the road (entering High Market Place from Dale End). This location means that the sign is not in the immediate line of sight of motorists, being on the opposite side of the road. The installation of a 20mph sign, on the left hand side of the road and a roundel on the highway would be clearly visible to all motorists.

Cllr Wells proposed that the Town Council request attendance, by a Councillor or the clerk, when the speed measurements are taken, in order to explain the Town Council's concerns whilst in situ.

**Agreed.** Cllr Dowie proposed that the response include photographs of the junction on approach from Dale End, and Castlegate, to demonstrate the need for better signage. **Agreed.**

- b. The response from North Yorkshire Council Highways Authority in respect of the feasibility of introducing a 40mph buffer zone on Gilamoor Road, pursuant to Minute 23169, agenda item 12 of the Ordinary meeting dated 15 January 2024 was **noted**.

Cllr Illingworth proposed inviting the Highways Officers, when they attend to take speed measurements on High Market Place, to also undertake speed measurements on Gillamoor Road, to demonstrate the real concern of the speed of vehicles entering the 30mph on approach from Gillamoor. **Agreed.**

- c. The response from North Yorkshire Council Highways Authority in respect of safety concerns for motorists and pedestrians on the A170 associated with the highways works in proximity to the Manor Woods development pursuant to Minute 23168, agenda item 11 of the Ordinary meeting dated 15 January 2024 was **noted**.

Cllr Dowie commented that the developers, Countryside Partnerships, are no longer on site and therefore there will no longer be any personnel on site to regularly monitor the temporary signage.

Cllr Wells proposed that, in the absence of Countryside Partnerships, the Town Council continue to monitor the situation and report any concerns to the developer and North Yorkshire Council. **Agreed.**

**15.04.2024 23227** Cllr Illingworth noted that the 20mph roundel has been applied to the road at the top of High Market Place and now clearly indicates the change to the speed limit from Dale End, pursuant to Minute 23169.

#### **PARKING IN TOWN FARM CAR PARK**

Extract of Moorsider article, May 2023:

“The Town Council's negotiations with Ryedale District Council with regards to management of the parking charges in Town Farm Car Park have been unsuccessful. However, with the formation of the new unitary authority from 1 April 2023, the Town Council has every intention of raising the same issue with North Yorkshire Council.

FREE parking is available for up to 1 hour between midday and 2pm. Instructions are on the machine.”

Latest information from North Yorkshire Council:

As you will be aware the eight councils in North Yorkshire merged on 1 April to become a single unitary authority – North Yorkshire Council (NYC). As part of this process all assets and facilities including car parks transferred into the new authority. Over the last 6 months the complicated process of merging all sites and staff into a single team has been started with a full service restructure to follow in the second half of the year. As a result of the merger, NYC now has in the region of 130 car parks, in addition to on-street parking provision and the less formal areas where parking can / does occur.

Whilst I do not have any firm details to share at this time, it is highly likely that in order to manage and operate such a large number of car parks, work will need to take place on the parking strategy and policy for the new council. I don't have any timeframes for this but envisage this including a range of elements such as enforcement and tariff structures, as well as signage and the types of spaces / parking provision. Clearly this will be a huge task given the number of locations and the 8 different methods of delivering and managing this provision that currently exists, so it may take some time and / or happen incrementally. Until this work has taken place all car parks are continuing to operate as they do currently, but we continue to be happy to consider any request for support for events such as the forthcoming Christmas Market. I'm sorry I am unable to provide more clarity at this time but please bear with us, and as soon as there is more detail I'm sure there will be opportunity for communication and consultation with local stakeholders.

#### **PLAY AREAS**

**19.06.2023 23041** Play Areas - Expenditure authorised by the Town Clerk in accordance with Financial Standing Order 3.4 was **noted**:

- b) annual play area inspections at £250 + VAT, carried out on 8 June 2023;
- c) purchase and supply of play grade bark for the Playdale Climber at Old Road play area at £664.94 + VAT.

**17.07.2023 23066** Play Areas

- a) The annual play area inspection report was **received**.
- b) Replacement of the Sure Shot Basketball Backboard (item 11.) was considered. Cllr Dowie proposed a ceiling Budget of £250 for purchase of a suitably robust backboard, in the same style as the existing, and installation of the same. **Agreed**.

**20.11.2023 23139** Play Areas

- a. The Cost of £685.51 +VAT to replace the balance beam element of the Playdale Trim Trail at Old Road play area, authorised by the Town Clerk in accordance with Financial Standing Orders, was **noted**.
- b. The cost of £6,520.99 + VAT for repairs to the footpaths throughout Old Road play area was **agreed**.

**15.01.2024 23173** The cost of £720.00 + VAT for 12 month CCTV contract at Old Road play area from 8 February 2024 and Terms & Conditions of Sale **agreed**.

January 2024 – New Basketball hoop and backboard installed.

March 2024 – Basketball hoop damaged by mis-use. Replacement pending.



## SPORTSFIELD DEVELOPMENT

**15.05.2023 23020** CIL019 application for redevelopment of Kirkbymoorside Cricket and Football Club

- Information on progress of the CIL019 application for redevelopment of Kirkbymoorside Cricket and Football Club premises was **received**.

- It was **agreed** to invite members of North Yorkshire Council to a site visit to demonstrate the need for the CIL019 project. Invitations will be issued to Councillors individually.

**19.06.2023 23042** CIL019 application for redevelopment of Kirkbymoorside Cricket and Football Club

- Correspondence was **received** from North Yorkshire Council on the latest position regarding the CIL funding application for development of Kirkbymoorside Cricket and Football club premises.

- It was **noted** that the Executive of the North Yorkshire Council is due to consider the requests for CIL funding at its meeting on 20 June 2023.

The report recommends that the requests for grant funding are not supported. The recommendation in the report is that CIL is earmarked for school buildings works in the former Ryedale area. The report includes the following excerpt relating to the Town Council's particular proposal:-

*High priority. Evidence of need. Strategic and NGB support. Would improve accessibility and provide facilities for women/girls. Deliverable. Match in place. Positive scheme but deemed lower priority.*

**16.10.2023 23118** Redevelopment of Kirkbymoorside Cricket and Football Club

- Successful submission of a Community Ownership Fund Expression of Interest (EOI) pursuant to Minute 23094 dated 18 September, was **noted**.

- It was **noted** that the outcome of the EOI indicates that the project is likely to be eligible for the Fund, and the projected received invitation to submit a full application.

- It was **noted** that it has not been possible to submit the application by the deadline of 11 October as advice regarding the Subsidy Control Act 2020, needed to complete the application, is pending. Cllr Wells thanked the clerk for the significant amount of time spent preparing submission of the grant application. This content will be relevant to future applications.

- The intention to submit the application in the next round was **noted**.

**18.03.2024 23215** Sports Field Development

- Information was received in respect of the Community Ownership Fund applicable to the project to develop the football club facilities [Community Ownership Fund Prospectus](#)

- The 2023 estimated project costs of £212,085 as detailed in the Expression of Interest successfully submitted in April 2023, subject to inflation was noted.

- The requirement of the Community Ownership Fund application for at least 20% match funding was noted.

- It was noted that the Expression of Interest outcomes received prior to February 2024 will no longer be valid.

- The Council agreed to submit a full application to the Community Ownership Fund and completion of a new Expression of Interest with the requirement of 20% match funding.

## SPORTSFIELD MANAGEMENT – WATER LEAK

**19.02.2024 23194** Sports field

- It was **noted** that works necessary to detect and repair the water leak at the sports field at a cost of £1,650 + VAT, were authorised by the Town Clerk in accordance with Financial Standing orders. The engineers attended site on 13 February. The mains water meter was recording a leak at approx. 3 litres/hour. An investigation was carried out in the area of ground between the mains meter at the roadside and the first connection point, approximately 150m into the site, next to the drive. There were no obvious signs of water egress to indicate a specific location of the leak, therefore, the engineers proceeded to investigate near the found meter that was previously installed 2020, using CAT & GENNY function and excavation, neither of which identified the location of the leak within the time allowed. Further leak detection is required.

The clerk explained that a reduced charge of £1,150 + VAT has been negotiated for the team's attendance on 13 February and it has been necessary to authorise secondary deployment by the

leak repair team to return to site on 26 February 2024, equipped with ground microphone, at an additional cost of £1,650 + VAT. It should be noted that it is not possible to guarantee that the leak will be found and repaired in the day, the engineers will do all they can to complete the work. The clerk explained that there is no alternative course of action to address the issue. The full costs will be determined by the extent of works required to remedy the situation and will be allocated to cost code 106 and paid for from the Sports Field Funds held in account 11434144. In the meantime, until the water leak is detected and fixed, the mains stop tap remains switched off and clubs have been notified.

## MANOR VALE

**15.05.2023 23022** The cost of £980 for the triennial tree safety survey for Manor Vale woodland, Old Road and Ryedale View play areas, and the sports field, in accordance with insurance requirements was **approved**.

**18.09.2023 23093** Triennial Tree Safety Assessments

- a. The tree safety assessments for Manor Vale woodland, Old Road play area, Ryedale View play area and the sports field were **received**.
- b. The works detailed in the report were **agreed** in accordance with the recommended priorities. Cllr Illingworth proposed to escalate the priority of works affecting or in proximity to footpaths or play equipment. **Agreed**.  
Cllr Wells proposed inclusion of an agenda item for the next meeting to receive quotations for all the recommended works in order to afford consideration by the Finance Committee when undertaking the budget review for 2024/25. **Agreed**.

**16.10.2023 23112** Manor Vale and Allotment

- a. The 2023 Flowering Plant Survey for Finches Fork Meadow in Manor Vale, prepared voluntarily by Jim Reader, retired biologist, was **received**. Jim provided a precis of the report and the conclusions that the meadow already has a rich variety of plants and is evidence of having been unaffected by modern agricultural practices. Varying the time of mowing could enhance this richness. It is a firm recommendation not to introduce plants from outside the area. Cllr Wells offered thanks to Jim for providing a fascinating report. Cllr Riby expressed concern about not mowing until September because of the potential to allow cleavers and nettles to take over the meadow. Jim explained his suspicion that the growth of cleavers and nettles on the meadow edge is likely due to the cut grass having been deposited there previously and provided assurance that the spread of cleavers and nettles would be avoided by removal of the cut grass entirely. Cllr Dowie proposed accepting the suggestions for improving the meadow and liaising with the Environment Group volunteers to determine how best to encourage increased participation in managing the meadow. **Agreed**.
- b. It was **noted** that the trees on the south west boundary of Manor Vale woodland are considerably encroaching the allotment site. The cost of necessary tree works was not available. Consideration was **deferred** to the next meeting.
- c. The 2023 Bat Survey for the Allotment site, prepared voluntarily by Martyn Smith, was **received** with much interest. Appreciation was expressed for production of the report and awareness of the eight bat species and their habitat at the allotment site.

**20.11.2023 23138** Triennial Tree Safety Assessments

- a. The quotation for recommended works identified in the tree safety assessments for Manor Vale woodland, Old Road play area, Ryedale View play area and the sports field was **received**.
- b. The quotation for works identified as high priority was **considered** and allocation of the associated costs to the 2023/24 budget **agreed**, as follows:
  - i. Manor Vale £2620
  - ii. Old Road play area £460
  - iii. Ryedale View play area £300
  - iv. Sports field £160
- c. The quotation for remaining works was **considered** and allocation of the associated costs to the 2024/25 budget **agreed**, as follows:

- i. Manor Vale £3750
  - ii. Old Road play area £720
  - iii. Ryedale View play area £400
  - iv. Sports field £400
- d. The cost of £500 for works at the allotment site to cut back overhanging branches from trees on Manor Vale boundary was **considered**. Cllr Dowie proposed approval of the works at a cost of £500. **Agreed.**

### THE TOWN POUND OR PINFOLD

Extract from The Moorsider, May 2023:

“The last issue of The Moorsider featured information about and the Kirkbymoorside History Group's suggestion to revert the site the Town Pound on Manor Vale Lane to a state that would be representative of its former use whilst offering information about its historical purpose. The Town Council commissioned local metalwork artist, Mike Bennett MUST Forge, to create three bespoke steel structures of a cow, pig and sheep. These are now within the confines of the old Yorkshire stone walls and behind a wooden agricultural gate, and depict how the space would have been used. An information panel has also been installed to offer details of the site's historical significance including reference to the "Kirby Moorside and Helmsley Court Book" (1858 - 1875) which lists all the local men appointed to the juries and also the village or town Pinders. *Interesting Fact:* Thomas Lealman and George Atkinson were the Kirkbymoorside Pinders between 1858 - 1875.”

### WILDFLOWER VERGES

Extract from The Moorsider, September 2023:

“Whilst all the road verges throughout the county belong to North Yorkshire Council (the Highways Authority), the Town Council has responsibility for maintaining some of the verges in Kirkbymoorside. In an effort to be more environmentally friendly, the Town Council has decided to review the grass cutting schedule to include the designation of areas of the verges that will have less frequent mowing, in order to encourage wild flower growth to support a diversity of wildlife and insects. North Yorkshire County Council have confirmed that this is an approach it would be keen to support. They have advised that from a Highways Authority perspective the key considerations are to ensure that visibility splays and areas adjacent to footways remain cut and it would be sensible to leave a margin of approximately 1.2m from the edge of the carriageway on areas adjacent to the A170. Aside from that, letting the grass grow and reducing cut frequency is encouraged. One golden rule of encouraging wild flower growth is to make sure to collect or rake up the cuttings (these can then be removed for composting). This will gradually reduce the fertility of the verge soil year on year, and wild flowers thrive in areas of low fertility. Nettles, Thistle, Docks and coarse grass thrive in areas of high fertility. This approach will require participation by volunteers to maintain. Whilst it may have no financial benefit, it will have a positive environmental and visual impact. The Town Council has designated the area of verge in proximity to the sports field at the junction leading from the A170 to Keldholme to trial this approach of management in the 2024 season. Town Councillors will kick start the initiative by sowing native wildflower seeds this autumn. The Town Council invites your views on the proposal and any comments you may have. Please email or pop your thoughts on paper and deliver the same to the Town Council Office by 31 October 2023.”

#### 15.01.2024 23170 Wildflower Friendly Verges

- a) The Local Road Verge Restoration Guidance issued by North Yorkshire Council in-line with the current Plantlife campaign was **received**.
- b) The designation of the area between New Road and the A170, outside the sports field, to trial the promotion of wildflowers (Minute 23070 dated 17 July 2023) was **noted** and designation of additional areas was **considered**.

Cllr Dowie considered the information detailed in the Plantlife campaign to be very encouraging. The links within the document provided access to additional information, including some interesting examples of the benefits of this approach to management of the grass verges. Cllr Dowie also recently attended the YLCA Biodiversity webinar and discovered a website about looking after God's Acre i.e. churchyards and cemeteries and suggested that it would be

worthwhile, at another meeting, giving consideration to an alternative approach to management of the grass in the town cemetery. **Agreed.**

With regards to the designation of alternative areas, Cllr Wells proposed the areas on opposite sides of the A170 in proximity to West Lund and West Lund Lane. Another area for consideration would be on the verge of Gillamoor Road beyond the stone mill town sign. **Agreed.**

- c) Revisions to the grass cutting schedule and the approach for management of the areas designated for wildflower growth were **considered** as follows:

Areas for wildflower growth

- c) the areas will require only two cuts a year
- d) the areas will need to be raked over and all arisings removed. The purpose of removing the cuttings is to reduce the richness of the soil and also so that the area is kept tidy.
- e) after the autumn cut it will be necessary to leave the arising in situ for a short period before raking and removal in order to allow seeds to fall.
- f) a 1m berth will need to be retained, and mowed at the same frequency as the remaining verges, on the roadside in order to keep visibility splays clear

Remaining grass verges

Review of the frequency of cutting for the remainder of the grass verges, currently 14 cuts per year between end of March (avoiding areas of daffodils in Spring) and October.

The member of the public explained that the reduced frequency of cuts may not correspond to a reduced charge by the contractor if they are required to remove arisings, which is more labour intensive. **Noted.**

Cllr Coughlan proposed that the discussion points be relayed to the Town Clerk in order that a tentative programme may be drafted and discussed with the contractor to determine feasibility. The proposed schedule will then be recirculated for determination by the Town Council at the next meeting. **Agreed.**

- d) Consideration was given to inviting local groups to participate in the project. Cllr Illingworth proposed inviting members of the Environment Group to participate in the exercise to assist in raking and removing the cuttings. **Agreed.**

Cllr Wells proposed inviting the Primary Schools to participate in the exercise as part of their Environmental Learning should it coincide with the curriculum. Similarly, Cllr Coughlan proposed that the invitation could be extended to other local groups for example the Scouts and Beavers etc, should they be required to carry out an exercise in environment awareness or such like. **Agreed.**

**19.02.2024 23191** Grass Cutting and Wildflower Friendly Verges

- a. Correspondence from NYC with regards to urban grass cutting highway visibility splays was **received** and continued provision of this service at the revised rate of 8.0p per m<sup>2</sup>, accounting for a contribution of £1,122.89 for the 2024/25 season, **agreed.**
- b. The draft revisions to the grass cutting contract were **received**, pursuant to Minute 23170.
- c. The revisions to the grass cutting contract were **agreed.** Determination of areas for plug planting and seeding will be made according to the suitability of the ground once prepared.
- d. The designs for signage to denote the designated wildflower friendly verges were **considered.**  
Cllr Wells proposed signage specifying the designation of verges as wildflower grassland, to include the Town Council logo and Blue heart. **Agreed.**
- e. Information on 'Caring for God's Acre' <https://www.caringforgodsacre.org.uk/> was **received.**
- f. Revisions to grass cutting of the town cemetery were **considered.**  
Cllr Dowie proposed that the area at the north west of the site, not presently assigned for burial, should be designated for wildflower friendly management: Area to be cut twice a year with all arisings collected. The first, Spring cut will be carried out at the beginning of the growing season. The second cut will be carried out at the end of the growing season in Autumn. **Agreed.**

## PLANNING

### CIL COMMUNITY INFRASTRUCTURE LEVY) – WAINDS FIELD

**15.05.2023 23026** Agenda item 27. The Town Clerk's report was received as follows:

18/01313/MFUL CIL

Confirmation has been provided by the Planning Authority that the final instalment of CIL money from the Wains Field development has now been received from the developer and will be paid to the Town Council within the next 30 days. This accounts for £8,239.73 of the full £32,958.75 Agreement. At the Ordinary meeting of the Town Council on 21 November 2022 the funds were allocated to the cost of installation of new play equipment at Old Road play area, Minute 22127.

### SWINEHERD LANE

Planning Application 19/00772/MOUT | Outline planning application for 43 residential dwellings and associated infrastructure - all matters reserved other than for layout, scale and access (1.3Ha) | Land Off Swineherd Lane Swineherd Lane Kirkbymoorside North Yorkshire  
Status: Awaiting Decision

Town Council position dated March 2023:

Please be advised that the statutory consultation response from Yorkshire Water dated 23 March is now available on the Ryedale District Council planning portal.

The content of this submission appears to allay the concerns previously expressed by the Town Council.

The revised strategy removes the prospect of a connection to the 600mm pipe with discharge of surface water into the River Dove at Kirkby Mills and so the consequent concern of increased risk to the pipe backing up and mixing with raw sewage, with additional risk to flooding is addressed.

If the proposal is as now stated, namely dual pipes for foul and surface water to an existing combined sewer to discharge to the south of the A170, then there is no basis for pursuing the Town Council's objections, particularly where the proposal is now accepted by Yorkshire Water.

The LLFA response dated 14 March 2023, which referred to the previous drainage strategy, identified ambiguity over permissions, namely with third party land owners and Yorkshire Water to connect to the downstream sewer system. This aspect of the drainage strategy offered insufficient evidence to confirm a suitable discharge location and subsequently the recommendation of the LLFA was that the Lead Planning Authority seeks additional information from the applicant to determine that a verified and suitable discharge point for surface water is existing. The response from Yorkshire Water states that they accept the revised plan for drainage from the site subject to conditions. Additionally, the correspondence from the applicant states that a written agreement is in place with the owners of the land which is required to deliver the proposed drainage strategy for the development.

On the basis of this new information it is no longer felt that the Town Council can present adequate arguments against the application subject to there being Conditions as stipulated by Yorkshire Water. Therefore, the Town Council can no longer maintain a legitimate objection.

### LOCAL PLAN

A Call for Sites consultation will be available and open for the submission of sites from:

**Start Date:** 17/04/24 5:00 PM

#### Introduction

North Yorkshire Council has reached another early milestone in the preparation of its new local plan for North Yorkshire with the start of the process called the 'call for sites'. This stage is an opportunity for land owners, site promoters, developers or other interested parties to put sites forward for consideration in the new local plan to meet the future needs of the area. Sites can be put forward for any use or designation and this can include, but is not limited to:

- housing;
- employment and commercial development;

- retail and leisure;
- renewable energy generation; and
- biodiversity or other environmental enhancement schemes.

#### **How to submit a site**

We have sought to simplify the process of submitting site(s) and this can now all be done online including the plotting of the site boundary, the submission of site details, and the submission of supporting documentation and any works carried out to date. To submit a site for consideration please use the link below.

We request as much information as possible from you when submitting these sites to enable us to consider the impacts of the sites as comprehensively as possible and we will also take expert advice on matters including:

- Impact on local services such as schools and health services;
- Capacity of local sewerage and water services;
- Impact on wildlife and biodiversity;
- The capacity of local roads and junctions.

Please click the following link for more information and to go to this consultation:

[northyorks.gov.uk/localplan](http://northyorks.gov.uk/localplan)

If the link appears to be broken, please try copying the entire link into the address bar on your web browser.

#### **What happens next?**

For site promoters: We will log your site and start work on the process of assessing it. If we need any clarification on any matters or the submission of further information we will be in touch.

For the community and other interested parties: It is important to note that this 'call for sites' process is separate to the planning application process and that the submission of a site for consideration does not in itself mean that the site will be taken forward. At this stage, it is often the case that more sites will be submitted than are needed to meet the future needs of the area.

These will be sites that are put forward for consideration through the local plan and involves a lengthy process that will take several years to complete including an independent examination of the plan and all of the proposed sites by an appointed planning inspector. Our current aim is to seek adoption of the plan in late 2028. When submitted, these sites will be carefully assessed by planning officers with advice taken from both internal and external specialists on a range of matters from flooding and heritage to impact on the local roads, schools and ecology.

You will have the opportunity to comment on these sites in due course. When the initial assessment is completed we will, at a future local plan consultation stage, seek comments from the wider community on the list of sites – both those that may progress to being included in the local plan and those that may not - those that have been placed on a reserve list.

## **CHRISTMAS**

### **15.12.2023 23161** Town Mayor's Report

Cllr Wells, accompanied by Cllr Illingworth, judged the 'Best Christmas Window Display 2023' competition. The winner was Towler's Chemist, with runners up Jems Hair Design and Love My Hair, but there was some very strong competition with many lovely window displays brightening up the town. Cllr Wells presented the winner's certificate to delighted staff at the winning shops. With Christmas approaching and the Town Clerk on Christmas leave, it was agreed that Cllr Illingworth would announce the winners on the Kirkbymoorside Facebook site.

### **15.01.2024 23175** Arrangements and design of the town Christmas lighting scheme were **considered**.

The current Christmas lighting scheme consists of the commercially installed lights and icicle lights.

Commercial Christmas lights:

- 17 column mounted motifs
- 5 cross road motifs
- A170 roundabout festoon lighting system
- All associated energy costs covered by the annual donation
- Two town trees, one on Market Place and one in All Saints churchyard

- 3 wrapped trees, connected by permission of residents

Icicle lights: 26 sets of icicle lights connected by permission of businesses

All participants volunteer their own power supply to support the scheme and none have requested a contribution towards the cost of the connection. This would be very difficult to calculate but the cost should be minimal as all the lights are leds.

The bracket trees are not a Town Council initiative and are organised separately by Julie Watson who took over the running of the scheme from Pam Towler.

Cllr Riby commented that he felt the icicle lights detracted from the Christmas tree scheme (trees mounted on the brackets outside residences).

Cllr Illingworth confirmed that there were 168 trees mounted as part of the scheme in 2023. With the loss of some participants and addition of new participants the total number of trees was the same as the previous year.

Cllr Coughlan commented that the bracket tree scheme is singularly a Kirkbymoorside Christmas statement and he would like to encourage participation.

Cllr Illingworth requested the Council record a vote of thanks to Lisa for her involvement in arrangements. **Agreed.**

Cllr Wells, proposed the clerk liaise with Julie Watson to establish how the Town Council can be involved in promoting and encouraging participation in the scheme. **Agreed.**

#### **19.02.2024 23192** Christmas Lighting \*

- Correspondence in respect of the Christmas tree scheme was received. The cost of £330 to support the scheme, pursuant to Minute 23175 was **agreed**. Cllr Dowie proposed that continued support of the scheme could be considered each year, upon application, as determined by the financial requirements of the scheme. **Agreed.**
- The 3 year extension to the hire agreement for the commercial Christmas lighting at the reduced cost of £9,216.47 + VAT per annum for the period from 2024 to 2026 was **agreed**.
- Design options for pole mounted motifs were **considered**. Cllr Dowie proposed the IPL126W-ASIA in gold and white for all the column mounted motifs and the IPL058W Estelle in gold and white on Chisholm's monument. **Agreed.**

\*For purpose of clarification, the cost of the commercial Christmas lighting is offset against the annual contribution made to the Town Council. There is no charge to the electorate as this expenditure is not included in the precept.

### **COMMUNITY CELEBRATION EVENT**

#### **15.05.2023 23024** Review of the format of the annual Town Meeting and presentation of the Community Award.

Cllr Wells explained that, in their opinion, the current arrangement of presentation of the Community Award followed by the public session offers little opportunity to celebrate the achievements of the award recipients. They proposed that consideration be given to a separate annual meeting/event that would offer the opportunity to celebrate the community's achievements over the previous 12 months, including presentation of the Community Award and receipt of reports from local group and charities, and the focus of the annual town meeting would be to provide an opportunity for members of the public to bring to the meeting's attention issues and concerns about Kirkbymoorside.

Cllr Wells proposed inclusion of an agenda item on the June meeting, to consider the format of an annual event in 'Celebration of local contributors and champions'. **Agreed.**

#### **20.11.2023 23143** Community Celebration Event considerations pursuant to Minute 23090 dated 18 September 2023

- The award criteria was considered and the following awards **agreed**:
  - Voluntary organisation/charity of the year
  - Membership Group of the year
  - Quiet contributor of the year
  - Young person of the year (0-25 years)

#### **15.12.2023 23153** Pursuant to Minute 23143c in respect of the Community Celebration Event, 12 October 2024 has been booked with the Memorial Hall and Kirkbymoorside Town Band for the Town's Community Celebration Event.

## MISC

### KEEP KIRKBYMOORSIDE TIDY

**15.05.2023 23023** Arrangements for a litter picking weekend were **considered**. A member of the public confirmed that from 10<sup>th</sup> – 18<sup>th</sup> June Co-op will be participating in the 'Great Big Green Week 2023'.

"The Great Big Green Week is the UK's biggest ever celebration of community action to tackle climate change and protect nature.

Every year, people come together to unleash a wave of support for action to protect the planet. Tens of thousands of people in every corner of the country celebrate the heartfelt, brave, everyday actions being taken to stand up for nature and fight climate change."

Cllr Dowie proposed that the Town Council join the 'Great Big Green Week' campaign and invite participation by the community in the event from 10 – 18 June. **Agreed.**

**19.06.2023 23032** Pursuant to minute 23023 a litter picking event was arranged to coincide with the Great Big Green Week 10 – 18 June. Litter pickers were made available for collection from the library and the Co-Op.

Cllr Wells explained that Kirkbymoorside Primary School are currently focussing on the theme of sustainability and will be undertaking their own litter pick exercise on Wednesday 21 June. Years 3 and 4 are also working on an art project on the same theme and Cllr Wells proposed use of the Moorside Room for an art exhibition on Wednesday 12 July. **Agreed.**

## FLOODING

Extract from Town Council Website:

Any issues relating to the properties managed by Thirteen Group on Windmill Avenue, Manor Woods **MUST** be reported by phone **0300 111 1000** weekdays from 8am to 7pm, or 9am to 3pm (Sat) or email: [customer.relations@thirteengroup.co.uk](mailto:customer.relations@thirteengroup.co.uk)

The logo for Thirteen Group, featuring the word "thirteen" in a lowercase, rounded, sans-serif font. The letters are white with a black outline, and the 'i' and 'e' have dots.

[Click here to Contact Thirteen](#) Managing and building homes

### North Yorkshire Council is the Local Flood Authority.

Contact North Yorkshire Council in an emergency by telephone on **0300 131 2 131**

Highways: To report a highway emergency please contact **101** and speak to North Yorkshire Police. Highway emergencies include:

- any highway hazards such as flooding, mud or diesel spillages, carriageway debris, fallen trees
- any road or footway defects which may be a danger to highway users

You can report a non-emergency highway issue on our [potholes and road condition issues page](#).

Click on the following links for information and advice on how to tackle flooding and how to best protect your property:

[Protect your property and business from flooding](#) - Information and advice on how best to protect your property or business from flooding, including where to find or request sandbags.

[What to do after a flood](#) - Information and advice should your home or business have suffered from flooding.

[Flood and water management](#) - Information about how North Yorkshire Council tackle local flood risks and what we are doing to protect communities.



### **15.12.2023 23158** Flooding

- a. It was **noted** that the surface water flooding affecting Windmill Avenue at Manor Woods on 9th and 10th December was reported to the following authorities/departments:
- I. Countryside Partnerships as developers of Manor Woods
  - II. Applebridge as contracted Construction Engineers
  - III. North Yorkshire Council:
    - i. Lead Local Flood Authority - Resilience & Emergencies Team
    - ii. Planning Authority - in respect of conditions associated with Application 17/01449/MREM
    - iii. Highways Authority - in respect of highways drainage

The issue of surface water flooding affecting properties on Windmill Avenue was first raised when a resident issued an appeal for sandbags via Facebook. Subsequently assistance was offered by residents and North Yorkshire Council Streetscene. In response to the event, all responsible agencies were alerted and made aware of the issues affecting the local area. The North Yorkshire Council Flood Resilience Team have liaised directly with the resident concerned and carried out a site visit. Emergency contact numbers have been posted on the Town Council website and notice boards and provided to the resident concerned. Cllr Moffat commented that the emergency contacts should have been better publicised by the respective agencies and suggested that new developers should be encouraged to include this information in their welcome packs for new residents.

### **OFFICIAL YORKSHIRE DAY CIVIC CELEBRATION**

The Town Mayor attended the Official Yorkshire Day Celebration and County wide celebrations of Yorkshire Day on Tuesday, 1 August 2023 in Rotherham, South Yorkshire.

### **REMEMBRANCE**

- 16.10.2023 23115** Remembrance Sunday 12 November 2023 - The cost of £590 + VAT for traffic management arrangements associated with the Remembrance Parade, pursuant to Minute 23098, was **agreed**. Cllr Wells explained that neither themselves, nor the Deputy Mayor, Cllr Coughlan are available to participate in the parade. Arrangements will be made for a member of the Town Council to act as representative on the day.

### **KIRKBYMOORSIDE TOWN BRASS BAND**

- 16.10.2023 23127** On 6 October, as a member of the Kirkbymoorside Town Brass Band the Town Mayor had the honour of welcoming the German Brass Band, Himmighausen Blasorchester from Stadt Nieheim in Germany. Kirkbymoorside Town Brass were host to the German Brass Band to celebrate four decades of friendship and music with numerous concerts and musical activities. A concert featuring Blasorchester Himmighausen and Kirkbymoorside Town Brass Band was held on October 8 at the James Holt Concert Hall, Kirkbymoorside.

### **KIRKBYMOORSIDE HISTORIC STONE SIGN**

Extract from The Moorsider, September 2023:

“Development of the Manor Woods site necessitated the removal of the stone town sign from the A170 verge on approach from Helmsley. The Town Council was mindful of the sign's historic significance and the importance of preserving its structural integrity so that it could be reinstated in its rightful place on approach to Kirkbymoorside. When the highways works commenced the appointed contractors were under strict instruction to remove the sign with as much care as possible and it has been kept in storage for the duration of the works. With changes to the road layout it has been necessary to determine a new location for the sign. In liaison with In Bloom, North Yorkshire Council Highways Officers, and the contractors, Applebridge, it was determined that the stone sign will return to the A170 verge on the raised area where the footpath forks, immediately to the west of the Manor Woods entrance. This location is close to the original town boundary line, which is of topographical significance, and will be clearly visible to everyone approaching the town. Now that the development is nearly completed it is hoped that the sign will be reinstated in the coming months. Once re-established it will again be accompanied by a flower bed and the fabulous floral displays, courtesy of the tireless efforts of Kirkbymoorside In Bloom, to be appreciated by the whole community.

INFORMATION PROVIDED BY COUNTY COUNCILLOR GREG WHITE

**20.11.2023 23149** Cllr Wells referred back to agenda item 6. Discussions with Councillors and invited North Yorkshire Cllr White to report on questions already posed, and any new matters. Cllr White explained that he has become increasingly exasperated by the approach of utility companies to roadworks, particularly Yorkshire Water. Whilst the utilities do have a right to access their assets for renewal and repair, they also have an obligation to minimise disruption.

He has seen numerous recent examples (including the Yorkshire Water tankers filling on the A170 (east) in Kirkbymoorside), of what appear to be inappropriate restrictions with traffic lights and even closures. He has raised these with Highways (who issue licences for roadworks and are responsible for ensuring that the road surface is properly reinstated and that restrictions are proportionate) and directly with Nicola Shaw, the Managing Director of Yorkshire Water. Both have acknowledged that there is a problem and provided assurances that they will be making changes to reduce the impact of works on road users.

There are also plans to introduce a lane rental scheme in North Yorkshire, whereby North Yorkshire Council will be able to charge Utilities a substantial 'rent' for anytime that they restrict or stop traffic, in order to carry out works, on the council's busiest roads. It is understood that the scheme can be applied to up to 5% of the network which will include the A170.

With regards to the most recent temporary traffic lights on the A170 during w/c 23 October, this was raised as a complaint to the Streetworks Team at North Yorkshire Highways. The issue was referred to Yorkshire Water who explained that *"in this particular case they had to act quickly to resolve a no water issue so alternative location could not have been used. However, the duty managers are aware to utilise other fill points in the future where this is possible and feasible for water network needs."*

Furthermore Yorkshire Water have been asked to ensure lights are manned 7-7 as a standard going forward whenever Morrison Water Services are requested to install lights in this location.

Hopefully Yorkshire Water will now man the lights as standard which should reduce some of the disruption, but Highways will continue to monitor and ensure this is included as a condition of any future urgent permits.

**19.02.2024 23195** Reports from Members representing the Town Council at meetings of outside bodies and on delegated matters:

County Cllr Greg White was invited to respond to concerns about the state of the roads and information provided by Area 4 Highways Communications Officer, Andrew Santon as follows:

- Condition of the roads

We don't have any resurfacing works planned for Kirkbymoorside during the 2024/2025 capital programme.

All sections of the publicly maintained highway are subjected to routine safety inspections. The frequency of these inspections is determined by the hierarchy of the road or footpath. The busiest routes are inspected monthly whilst the quieter rural and estate roads are inspected annually. We also carry out safety inspections at 3 and 6 monthly intervals on other routes. During these safety inspections any defects that meet our intervention levels in our Highway Safety Inspection Manually will be highlighted for repair. Our highway officers will also respond to any reports we receive of dangerous defects between these cyclic safety inspections and again if our intervention levels are met, the defect will be highlighted for repair.

- 20mph and Highways considerations.

If residents do have concerns about speeding vehicles the best course of action for them to take is to submit a speed concern form to the Traffic Bureau at North Yorkshire Police for the area to go through the Speed Management Protocol.

Mr Andrew Santon

Highways Customer Communications Officer

Area 3 Whitby & Area 4 Kirby Misperton

Cllr Dowie expressed concern that there are no resurfacing works planned for Kirkbymoorside during 2024/2025.

Cllr Illingworth raised concern about the state of the roads and particularly the health and safety implications of the significant number of potholes on the length of the route of the 10k race, which will be taking place on the 5 May.

County Cllr White explained that the North Yorkshire Council policy for potholes is to try not to do pothole repairs unless absolutely possible so that funds can be redirected to undertake complete resurfacing works. The priority is to maintain the standard of the good roads. The policy means that the County Council will spend as much money as possible on properly fixing roads and as little money as possible on quick fixes.

Cllr Illingworth commented that the Kirkbymoorside roads appear to be in a significantly worse state than the roads in the neighbouring market towns. County Cllr White explained that there is no preference for allocation of funds across the area. North Yorkshire Council are working with finite funds and resources and reaffirmed that the strategy to make more roads better permanently than carrying out repeated repairs to potholes is a sound approach.

Cllr Riby asked why the length of road known as Woodhead Field Lane, north of Kirkbymoorside, which is a cart track servicing a pheasant farm only, has been completely resurfaced?

Referring to concerns raised by Cllr Dowie about the regular attendance of Yorkshire Water tankers to the Ambulance Station in Keldholme since October, County Cllr White explained that Yorkshire Water have advised the site is currently being tankered out once a day to empty the well. Yorkshire Water have liaised with the Ambulance personnel to ensure an alternative route in case of emergency when the tanker is in situ. This is a temporary arrangement until the problem is resolved hopefully w/c 19 February 2024.

Cllr Dowie explained the real concern that if the tanker does not arrive to empty the well does the sewage go into the river?

County Cllr White offered assurance that the likelihood of sewage being discharged into the river is very unlikely this would result in a considerable fine. Therefore, if the works necessitated, Yorkshire Water would likely deploy two tankers daily rather than contaminate the waterways.

Cllr Wells asked County Cllr White if there is a requirement to increase the number of street lights in a 20mph zone? County Cllr White explained that the existing infrastructure, in this case the placement of street lights, would be a factor when determining if a length of road would be suitable for 20mph.

Referring to the discussions about Council support of local businesses, County Cllr White commented that much of the work done by County and Town Councils is not registered/acknowledged by members of the public and local businesses, for example, opposition to increased parking charges in car parks.

Cllr Jill Wells  
Town Mayor  
7 May 2024