

# Kirkbymoorside Town Council

## Budget 2021-22

|  |                     |
|--|---------------------|
| <b>GRANTS</b>  | <b>2021/22</b>      |
| General  | <b>5000</b>         |
| All Saints   | <b>3000</b>         |
| <b>GRANTS TOTAL</b>  | <b><u>8000</u></b>  |
| <b>SERVICES</b>  |                     |
| <b>Street lights</b> including:<br>Energy Bill & fault repairs                             | <b>3000</b>         |
| <b>Pavements</b><br>Grit bins and winter maintenance to include weed treating              | <b>200</b>          |
| <b>Christmas</b>   | <b>600</b>          |
| <b>Manor Vale</b> including:<br>Grass cutting, maintenance & repairs                       | <b>2000</b>         |
| <b>Play Areas</b> including:<br>Inspections, grass cutting, repairs & maintenance          | <b>2000</b>         |
| <b>Moorside Room</b>   | <b>600</b>          |
| <b>Street Furniture</b><br>Seats, litter bins, signs etc                                   | <b>1000</b>         |
| <b>Grass, flowers, etc including:</b> public seat & benches; grass verges; A170 roundabout | <b>10000</b>        |
| <b>Public Information</b><br>Website etc   | <b>2500</b>         |
| <b>Clocks</b><br>Honorarium  | <b>200</b>          |
| <b>Sports Field</b><br>Including grass & hedge cutting                                     | <b>800</b>          |
| <b>SERVICES TOTAL</b>  | <b><u>22900</u></b> |
| <b>OVERHEADS</b>   |                     |
| <b>Staff costs</b>   | <b>30000</b>        |
| <b>Office costs</b><br>Rent, electricity, rates,<br>Stationary, stamps etc                 | <b>3800</b>         |
| <b>Training</b>  | <b>200</b>          |
| <b>Subscriptions</b>   | <b>1200</b>         |
| <b>Development</b> of Manor Vale, Play Areas and Sports Field                              | <b>2000</b>         |

|   |                     |
|---|---------------------|
| <b>Book keeping</b><br>Scribe<br>Moore Stephens | <b>2900</b>         |
| <b>OVERHEADS TOTAL</b>                          | <b><u>40100</u></b> |
| <b>COST OF EXISTENCE</b>                        |                     |
| <b>Insurance</b>                                | <b>2500</b>         |
| <b>Audit</b>                                    | <b>500</b>          |
| <b>Cost of Existence Total</b>                  | <b><u>3000</u></b>  |
| <b>Grand Total</b>                              | <b>74,000</b>       |

#### Notes on budget

- a) Only net figures are shown - since the council is not trading, little is gained by showing income and expenditure separately (although the figures shown are derived from the income and expense items prepared by the clerk last year with some revisions this year).
- b) A few essential items are in the category "Cost of existence". These are unavoidable if the council exists at all.
- c) There seems no justification for including large contingencies. The budget figures should be the best possible estimates, and any unavoidable errors are then covered by the council's reserve.

Budget approved at the Ordinary meeting of Kirkbymoorside Town Council dated 19 October 2020

#### Minute 20104 Financial matters:

- a. The accounts paid since the last meeting of the Council were **reported** and payments **approved** according to the list provided.
- b. The Financial Summary to 30 September 2020 was **received**.
- c. 2019/20 Budget
  - I. Correspondence was **received** from All Saints PCC with regards to the necessity to fell the weeping ash tree in the churchyard and the costs associated.
  - II. It was **agreed** to re-allocate the funds from the 2020/21 budget, previously earmarked for Kirkbymoorside In Bloom, as detailed at Minute 19094c.iv)II. which will not be claimed from the 2020/21 budget due to the coronavirus, to cover the costs detailed at 7.c.I (conditions for application of funds to be retained in accordance with Financial Standing orders).
- d. 2020/21 Financial Considerations
  - a. The value of items on the Council's Register of Assets was **reviewed** with the addition of the two traffic activated signs noted.

Cllr Coughlan joined the meeting at 7.26pm.

- b. Capital Budget
  - i) The specific reserves were considered and **agreed** as follows:  
**£50,000** allocated to the cemetery fund - the surplus of cemetery funds continue to be transferred into the cemetery account at the end of each financial year.

**£25,000** earmarked for development (including repairs) of the sports field, play area and skatepark.

**£20,000** allocated for specific reserves to include:

- i) Staff sickness £5,000,
  - ii) By-election provision £4,000
  - iii) Manor Vale provision £6,000
  - iv) Moorside Room provision £5,000
- ii) It was agreed to retain the level of general reserve at **£40,000** on the basis that the general reserve is recommended to be at least half of the precept.

III. Revenue Budget

- i) The Budget Monitoring Document was reviewed and the budget for the financial year 2021/22 was **agreed**.
- ii) It was **agreed** to retain the precept for 2021/22 at £74,000.

Cllrs wished to record thanks to the clerk for her preparation of the budget monitoring document and provision of concise information relating to the financial forecast.

**Minute 19094** of the Ordinary Meeting of the Town Council dated 21<sup>st</sup> October 2019

Financial matters:

- a. The cheque payments were **approved** according to the list provided.
- b. The Financial Summary to 30 September 2019 was **received**.
- c. Recommendations from the Finance Committee regarding the budget for 2020/21 were **received** as follows:
  - v) the Moorside Room and Council Regalia be re-valued by appropriate qualified professionals for insurance purposes. (Minute F19066)  
**Agreed.**
  - vi) set the specific reserves as follows:

**£50,000** allocated to the cemetery fund - the surplus of cemetery funds continue to be transferred into the cemetery account (Money Manager Account - 6 month investment term) at the end of each financial year.

**£25,000** earmarked for development (including repairs) of the sportsfield, play area and skatepark.

**£20,000** allocated for specific reserves to include:

    - Staff sickness £5,000,
    - By-election provision £4,000
    - Manor Vale provision £6,000
    - Moorside Room provision £5,000

(Minute F19007a CAPITAL BUDGET)  
**Agreed.**
  - vii) the level of general reserve should be retained at **£40,000** on the basis that the general reserve is recommended to be at least half of the precept. (F19007b CAPITAL BUDGET)  
**Agreed.**
  - viii) the draft budget for the financial year 2020/21 to include:
    - I. allocation of £1000 from Code 30 to contribute towards the costs associated with the 2020/21 project to upgrade the clubhouse as requested by the Kirkbymoorside Tennis Club; and
    - II. allocation of £2000 from Code 10 to contribute to the costs associated with annual planting, installation and watering of the flowering baskets as requested by Kirkbymoorside In Bloom.

In accordance with the Financial Standing Orders authorisation of funds will be determined by full council upon receipt of application by the respective organisations and provision of relevant tender documents to ensure wherever possible the inclusion of local businesses/suppliers.

(F19008a REVENUE BUDGET)  
**Agreed.**
  - ix) set the 2020/21 precept at £74,000. (F19008b REVENUE BUDGET)  
**Agreed.**
  - x) funds currently held in the Arts Fund bank account (£410.85) and Town Team bank account (£3,373.90) be combined and assigned for S137 expenditure<sup>1</sup>. (F19008b REVENUE BUDGET)  
**Agreed.**
- d. The budget for 2020/21 was **agreed** and the precept set at £74,000.
- e. It was **noted** that the Councillors Audit for Q1 and Q2 has been carried out.

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<sup>1</sup> The Local Government Act 1972 section 137 makes provision for Parish Councils to incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants. The total annual amount is a 'resident rate' times the number of residents on the Parish Electoral roll. For the purpose of Section 137(4)(a) of the Local Government Act 1972 for local councils in England the 'resident rate' for 2018/19 is £7.86.