

# Kirkbymoorside Town Council

## Budget 2022-23

The budget for 2022/23 was agreed at the Ordinary meeting of the Town Council dated 15 November 2021, recorded at Minute 21121.

<b>GRANTS</b>	<b>2021/22</b>	<b>2022/23</b>
General	5000	5000
All Saints	3000	3000
<b>GRANTS TOTAL</b>	<b><u>8000</u></b>	<b><u>8000</u></b>
<b>SERVICES</b>		
<b>Street lights</b> including: Energy Bill & fault repairs	3000	3000
<b>Pavements</b> Grit bins and winter maintenance to include weed treating	200	0
<b>Christmas</b>	600	200
<b>Manor Vale</b> including: Grass cutting, maintenance & repairs	2000	2000
<b>Play Areas</b> including: Inspections, grass cutting, repairs & maintenance	2000	2000
<b>Moorside Room</b>	600	800
<b>Street Furniture</b> Seats, litter bins, signs etc	1000	1000
<b>Grass, flowers, etc including:</b> public seat & benches; grass verges; A170 roundabout	10000	10000
<b>Public Information</b> Website etc	2500	2500
<b>Clocks</b> Honorarium	200	200
<b>Sports Field</b> Including grass & hedge cutting	800	800
<b>SERVICES TOTAL</b>	<b><u>22900</u></b>	<b><u>22500</u></b>
<b>OVERHEADS</b>		
<b>Staff costs</b>	30000	30000
<b>Office costs</b> Rent, electricity, rates, Stationary, stamps etc	3800	3900

<b>Training</b>	<b>200</b>	<b>200</b>
<b>Subscriptions &amp; Memberships</b>	<b>1200</b>	<b>1100</b>
<b>Development</b> of Manor Vale, Play Areas and Sports Field	<b>2000</b>	<b>2000</b>
<b>Book keeping</b> Scribe Moore Stephens	<b>2900</b>	<b>2900</b>
<b>OVERHEADS TOTAL</b>	<b><u>40100</u></b>	<b><u>40100</u></b>
<b>COST OF EXISTENCE</b>		
<b>Insurance</b>	<b>2500</b>	<b>2800</b>
<b>Audit</b>	<b>500</b>	<b>600</b>
<b>Cost of Existence Total</b>	<b><u>3000</u></b>	<b><u>3400</u></b>
<b>Grand Total</b>	<b>74,000</b>	<b>74,000</b>

#### Notes on budget

- i. Only net figures are shown - since the council is not trading, little is gained by showing income and expenditure separately (although the figures shown are derived from the income and expense items prepared by the clerk last year with some revisions this year).
- ii. A few essential items are in the category "Cost of existence". These are unavoidable if the council exists at all.
- iii. There seems no justification for including large contingencies. The budget figures should be the best possible estimates, and any unavoidable errors are then covered by the council's reserve.

Budget recommended by Financial Committee according to the following considerations recorded at the meeting dated 9 November 2021:

#### **F21005** The Council's Asset Register was **reviewed**.

It was **noted** that the following items are to be added to the 2022/23 asset register and insurance schedule:

- Street Furniture

‘Moors Gateway Rotary’ bench seat @ £795.00 (Minute 21058a,b,c)

(Pending) 7no. Tree Planters @ £1659.00 (Minute 21058d,e,g)

(Pending) 2no. bins @ £244.14 (Minute 21104)

- Christmas Lights - (Pending) New Christmas lights @ £3,762.15 (Minute 21059)

It was **noted** that due to Covid-19 the Moorside Room and the Council Regalia had not yet been re-valued (Minute F19006). The Town Clerk will make arrangements for the valuations by appropriate qualified professionals and update the asset register and insurance schedules accordingly.

#### **F21006** **CAPITAL BUDGET**

- a) It was **agreed** to recommend to set the specific reserves as follows:

**£50,000** allocated to the cemetery fund - the surplus of cemetery funds continue to be transferred into the cemetery account (Money Manager Account - 6 month investment term) at the end of each financial year.

**£25,000** earmarked for development (including repairs) of the sportsfield, play area and skatepark.

**£20,000** allocated for specific reserves to include:

Staff sickness £5,000,

By-election provision £4,000

Manor Vale provision £6,000

Moorside Room provision £5,000

- b) On the basis that the general reserve is recommended to be at least half of the precept the committee **agreed** to recommend that the level of general reserve should be retained at **£40,000**.

#### **F21007 REVENUE BUDGET**

- i. The committee **received** the draft budget monitoring document and thanked the Town Clerk for preparation of the same.

The committee **agreed** to make recommendation to full council of the draft budget for the financial year 2022/23 to include allocation of £2000 from Code 10 to contribute to the costs associated with annual planting, installation and watering of the flowering baskets as requested by Kirkbymoorside In Bloom in 2019.

In accordance with the Financial Standing Orders authorisation of funds will be determined by full council upon receipt of application by the respective organisations and provision of relevant tender documents to ensure wherever possible the inclusion of local businesses/suppliers.

Additional expenditure associated with costs for the Queen's Platinum Jubilee celebrations in 2022 was considered and the Committee **agreed** to make recommendation to the Town Council to allocate £3000 from the CIL monies in respect of development at Wains Field Planning Application 18/01313/MFUL

- ii. It was **agreed** to make recommendation to the Town Council to set the 2022/23 precept at £74,000. It was **noted** that this is the same as for 2021/22 and there has only been one increase of £500 in the last 8 years. Maintaining this precept level still enables the Town Council to meet all service provision and facilitates commitment to the provision of grants and the additional cost requirements as detailed at a) above.

Minutes of previous budgetary decisions:

Ordinary meeting of the Town Council dated 19 October 2020.

**Minute 20104** Financial matters:

c. 2019/20 Budget

- I. Correspondence was **received** from All Saints PCC with regards to the necessity to fell the weeping ash tree in the churchyard and the costs associated.
- II. It was **agreed** to re-allocate the funds from the 2020/21 budget, previously earmarked for Kirkbymoorside In Bloom, as detailed at Minute 19094c.iv)II. which will not be claimed from the 2020/21 budget due to the coronavirus, to cover the costs detailed at 7.c.I (conditions for application of funds to be retained in accordance with Financial Standing orders).

d. 2020/21 Financial Considerations

- I. The value of items on the Council's Register of Assets was **reviewed** with the addition of the two traffic activated signs noted.
- II. Capital Budget
  - i) The specific reserves were considered and **agreed** as follows:
    - £50,000** allocated to the cemetery fund - the surplus of cemetery funds continue to be transferred into the cemetery account at the end of each financial year.
    - £25,000** earmarked for development (including repairs) of the sports field, play area and skatepark.
    - £20,000** allocated for specific reserves to include:
      - iii. Staff sickness £5,000,
      - iv. By-election provision £4,000
      - v. Manor Vale provision £6,000
      - vi. Moorside Room provision £5,000
  - ii) It was agreed to retain the level of general reserve at **£40,000** on the basis that the general reserve is recommended to be at least half of the precept.

III. Revenue Budget

- i) The Budget Monitoring Document was reviewed and the budget for the financial year 2021/22 was **agreed**.
- ii) It was **agreed** to retain the precept for 2021/22 at £74,000.

Cllrs wished to record thanks to the clerk for her preparation of the budget monitoring document and provision of concise information relating to the financial forecast.

Ordinary Meeting of the Town Council dated 21 October 2019

**Minute 19094** Financial matters:

- c. Recommendations from the Finance Committee regarding the budget for 2020/21 were **received** as follows:
  - i. the Moorside Room and Council Regalia be re-valued by appropriate qualified professionals for insurance purposes. (Minute F19066)  
**Agreed.**
  - ii. set the specific reserves as follows:

**£50,000** allocated to the cemetery fund - the surplus of cemetery funds continue to be transferred into the cemetery account (Money Manager Account - 6 month investment term) at the end of each financial year.

**£25,000** earmarked for development (including repairs) of the sportsfield, play area and skatepark.

**£20,000** allocated for specific reserves to include:

- Staff sickness £5,000,
- By-election provision £4,000
- Manor Vale provision £6,000
- Moorside Room provision £5,000

(Minute F19007a CAPITAL BUDGET)

**Agreed.**

- iii. the level of general reserve should be retained at **£40,000** on the basis that the general reserve is recommended to be at least half of the precept. (F19007b CAPITAL BUDGET)

**Agreed.**

- iv. the draft budget for the financial year 2020/21 to include:

i. allocation of £1000 from Code 30 to contribute towards the costs associated with the 2020/21 project to upgrade the clubhouse as requested by the Kirkbymoorside Tennis Club; and

ii. allocation of £2000 from Code 10 to contribute to the costs associated with annual planting, installation and watering of the flowering baskets as requested by Kirkbymoorside In Bloom.

In accordance with the Financial Standing Orders authorisation of funds will be determined by full council upon receipt of application by the respective organisations and provision of relevant tender documents to ensure wherever possible the inclusion of local businesses/suppliers.

(F19008a REVENUE BUDGET)

**Agreed.**

- v. set the 2020/21 precept at £74,000. (F19008b REVENUE BUDGET)

**Agreed.**

- vi. funds currently held in the Arts Fund bank account (£410.85) and Town Team bank account (£3,373.90) be combined and assigned for S137 expenditure<sup>1</sup>. (F19008b REVENUE BUDGET)

**Agreed.**

- d. The budget for 2020/21 was **agreed** and the precept set at £74,000.

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<sup>1</sup> The Local Government Act 1972 section 137 makes provision for Parish Councils to incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants. The total annual amount is a 'resident rate' times the number of residents on the Parish Electoral roll. For the purpose of Section 137(4)(a) of the Local Government Act 1972 for local councils in England the 'resident rate' for 2018/19 is £7.86.