



Kirkbymoorside Town Council
Office, The Shambles
Crown Square
Kirkbymoorside
York
YO62 6AY

Ext: 43318
james.draper@ryedale.gov.uk

30th July 2019

Dear Lisa,

Reference S106-055, Section 106 Grants, Kirkbymoorside Town Council, Half Basketball Court

Further to your application for financial assistance towards the project made on behalf of the above organisation, I am pleased to inform you that Ryedale District Council has awarded a grant in the sum of £2500 (or 72% of the total cost of the work, whichever is the lesser amount) subject to:

(a) Standard grant conditions

Please confirm your organisation's acceptance of the grant and attached conditions by providing or confirming your organisation's bank details by email within 10 working days. The information we require is:

- Bank Name
- Bank Address
- Sort Code (6 digits)
- Account Number (8 digits)
- Any other reference required by your bank (eg roll number. This is usually needed where you have an account book)
- The Name on the Account

The first instalment of 50% of the grant will be made within 25 working days after receipt of this information, directly into the bank account.

To claim the remaining 50% of the grant, please send evidence of project completion and expenditure (such as receipted invoices, photographs, volunteer time sheets) and evidence that the grant conditions have been achieved, within 18 months of this letter.

If you do not wish to accept the grant offer and conditions, please contact me within 10 working days.

Yours sincerely

James Draper
Community Officer

Enc: Standard Grant Conditions

Cc: RDC Ward Member(s)

RYEDALE DISTRICT COUNCIL STANDARD GRANT CONDITIONS (Updated 2017)

1. No work must be started or firm contracts made in respect of any project before the grant application has been considered and a written offer of grant received. This does not apply to certain preliminary work, such as the drawing of plans, which is necessary in preparing the application for submission.
2. In urgent cases, with prior consent of the Council, some schemes may proceed before the application for grant aid has been considered. In such cases the applicant will be notified by letter specifying the work which may be undertaken “without prejudice” to the application.
3. Not less than two competitive tenders should be obtained for all capital schemes.
4. After taking account of grant aid from all sources, not less than 10% of the approved project costs must be funded by the applicant organisation from their own funds.
5. In respect of projects involving the purchase of, or improvements to, land or property, there must be no outstanding loans, mortgages or charges on, or in respect of, the land or property involved unless under full guarantee against foreclosure.
6. If the application relates to land or property which is not owned by the applicant organisation, there should be not less than 10 years unexpired security of tenure at the date of the grant application, although a shorter term may be acceptable in some cases, to be agreed prior to grant application.
7. Support in any one year does not imply continued support for subsequent years.
8. The Council may use the project for publicity purposes and the applicant’s details may be passed on to other interested parties as an example of best practice.
9. A wall plaque (provided by the Council) must be displayed for appropriate projects supported with the grant.
10. Information on any monitoring requirements to be provided on request, to officers of the Council.
11. Grants may be claimed up to 18 months after the date of offer. This period can be extended with permission of the Senior Commissioning Officer.
12. The grant is awarded for the project detailed on the application form. Should any details change from those stated, the Council must be notified in writing, and the changes agreed by the Council. Failure to do this may result in the grant being withdrawn.
13. The grant recipient shall not unlawfully discriminate within the meaning and scope of any law, enactment, order, or regulation relating to discrimination (whether in race, gender, religion, disability, sexual orientation, age or otherwise) in employment. The grant recipient shall take all reasonable steps to secure the observance of this condition by all servants, employees or agents of the recipient and all suppliers and sub-contractors engaged on the project.
15. The grant recipient shall at all times comply with all relevant legislation and all applicable codes of practice and other similar codes or recommendations, and shall notify Ryedale District Council immediately of any significant departure from such legislation, codes or recommendations.
16. The grant recipient shall not undertake activities that are likely to bring the reputation of the Project or the Funder into disrepute

