



Lisa Bolland
Kirkbymoorside Town Council
Church House
7 High Market Place
Kirkbymoorside
YO62 6AT

9 June 2021

Dear Lisa Bolland

APPLICATION NO: 21/00850/LBC
APPLICANT: Mr and Mrs Beth Bough
DESCRIPTION: Internal and external alterations to facilitate the use of the shop as a Post Office to include the partial infilling of 1no. rear window, installation of 2no. replacement rear windows, display of 1no. hanging sign to front elevation, display of 1no. Post Office sign to railings, 1no. Post Office fascia sign and 1no. sign in front window
LOCATION: 1 High Market Place Kirkbymoorside YO62 6AT
EXPECTED DECISION LEVEL: Delegatable Decision

I am notifying you of the receipt of the above application. A copy can be viewed on our website, click on the attached link and if you have registered your Parish Council sign in and the application will be in your in tray, if you have not input the planning application number and then search.

<http://planningregister.ryedale.gov.uk/caonline-applications/>

If you have any observations to make on it I would be pleased to receive them in writing or by email to dm@ryedale.gov.uk by the **30 June 2021**. In exceptional cases where you may need more time and there is a good reason for this, please let me know.

Failure to meet this deadline may jeopardise the chances of late comments being considered when the application is determined. I therefore urge you to respond within the time prescribed.

If I receive neither your written observations nor a request for more time then I will assume that you have no observations you wish to have taken into account when the application is determined. The Case Officer for this application is Emma Woodland on extension 43324.

Yours faithfully

Karen Hood
Planning Regulation Technical Support Manager