



KIRKBYMOORSIDE TOWN COUNCIL

The Shambles
Crown Square
Kirkbymoorside
York
YO62 6AY

Tel: 01751 432217

town.clerk@kirkbymoorsidetowncouncil.gov.uk

Minutes of the meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 17 February 2014 at 7.30 pm

Present: Cllrs M Brampton, P Brewster, J Coughlan, C Dowie (Chairman), D Turlington, and S Ward.

Also present: 4 members of the public.

Councillor Dowie opened the meeting and welcomed all present.

13207 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Cossins and Watson, County Councillor Arnold and the Town Clerk.

13208 DECLARATIONS OF INTEREST

None

13209 MINUTES

- a) The minutes of the meeting of the Town Council held on 20 January 2014 were **approved** and **signed**;
- b) There were no matters arising.

13210 PUBLIC SESSION

A member of the public asked if a loop system would be installed at the former library as part of the refurbishments and also if a request could be passed to NYCC regarding a loop system in all the rooms at Church House. It was agreed to ask the Town Clerk to speak to the builders about this and to contact NYCC.

13211 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

No items were discussed.

13212 FINANCIAL MATTERS

- a) Cheque payments were **approved** and signed.
- b) Financial Summary was **received** for February 2014.

13213 Recommendations were received from the Staffing Committee. It was agreed that pension provision would be included for the additional hours worked by the Town Clerk and that this would be allocated annually. The Town Clerk's annual appraisal had been carried out and targets agreed for the current year.

13214 A report was received from representatives of the Sports Committee, following an inspection of the Recreation Club building on 10th February 2014, which included checking the kitchen inventory. The building was in a tidy condition. The showers are less than ideal.

13215 FORMER LIBRARY BUILDING

- a) A verbal update was received from Cllr Brampton on the progress of the works to the former library building.
- b) Information was provided by Cllrs Brampton and Dowie following the meeting with members of the Pickering Memorial Hall committee.
- c) It was agreed that a policy for the management of the former library building would be the agreed at the next meeting and that this would be administered by the Town Clerk.

13216 OPENING OF FORMER LIBRARY BUILDING - TOUR DE FRANCE 100 DAY CULTURAL FESTIVAL

- a) It was **agreed** to hold the official opening ceremony of the former library building on Saturday 3rd May as part of the Tour de France 100 day cultural festival.
- b) Suggestions were received for content and promotion of the event. These included extending invitations to participate to the following organisations:
 - i) Kirkbymoorside Brass Band;
 - ii) Sarah Ashworth School of Dance;
 - iii) Ryedale Folk Museum
 - iv) Local businesses and organisations
- c) It was **agreed** not to invite a celebrity to carry out the opening of the former library building and to focus on the event as a celebration of the town.

13217 KIRKBYMOORSIDE 10K – the request for the route of the children’s 1 mile event to pass through Manor Vale was **approved**. The Council **agreed** to ask the organisers if they would like to use the former library as the venue for presenting the race awards.

13218 Church House - DRAFT SERVICE LEVEL AGREEMENT

- a) It was noted that 4.1(a) has been amended and 4.1(b) inserted to reflect concerns previously expressed by councillors.
- b) The amended Service Level Agreement with NYCC regarding library volunteers was **agreed**.

13219 In the absence of the Town Clerk a report of the progress of the S106 project funding applications was not available. The Town Clerk will be asked to circulate this information via email.

13220 RYEDALE PLAN

The publication of the Sustainability Appraisal Methodology Update was noted. The Council had no comments at this stage.

13221 PLANNING

The following planned decision was **noted**:

13/01172/HOUSE | Replacement of 4no. first floor windows with double glazed units | 5 Castlegate Kirkbymoorside YO62 6BH **Approved**

13222 STREET SIGNS

- a) It was **noted** that presently there are 11 street signs that require repainting/replacement.
- b) It was **noted** that there are 3 variations in style of signs throughout Kirkbymoorside and the replacement signs provided by RDC would apply the modern format
- c) It was **noted** that the option of repainting the signs would retain their existing format and the cost of this would be covered by RDC provided it is equal to the cost of replacement and any additional costs would be payable by the Town Council.

- d) The refurbished 'Tinley Garth' sign was considered and it was **agreed** that it would be preferable to repaint the existing signs rather than replace them. The Council agreed to pay the sum of £1.35 per letter this being the difference in price between producing a new sign and repainting the old ones.

13223 ORDINARY MEETING IN APRIL 2014

- a) It was **noted** that the date of the April Ordinary meeting is currently scheduled to take place on 21 April that is a bank holiday.
- b) It was **agreed** to hold the Ordinary meeting on Monday 14 April.

13224 WELCOME TO KIRKBYMOORSIDE SIGN

- a) A request by a member of the public for information to be displayed on the 'Welcome to Kirkby-moorside' sign was noted.
- b) It was suggested that local businesses or groups could hire a panel on the 'Welcome to Kirkbymoorside' sign to promote their business and local events. The Town Clerk will establish the costs involved and an appropriate booking system. The Council will then agree the charges at the next meeting.

13225 CHRISTMAS LIGHTS

- a) It was **noted** that the roundabout Christmas light system was damaged when it was blown over by the high winds at the end of 2013 and the parts required for repairs are no longer available. An insurance claim is in progress to cover the cost of replacement lights
- b) Various design styles were considered and it was **agreed** that in the first instance clarity must be sought from Highways as to the parameters for approval of lighting structures on the roundabout. The Council would also like to receive an indication of the durability of the suggested trees. A design format for the replacement Christmas lights can then be decided.

13226 A170 VERGES

- a) It was **noted** that there is considerable mole activity on the A170 verges
- b) It was **agreed** not to pursue the option of removal of the moles at a cost of £100

13227 It was **noted** that the Dog Warden has recommended replacing the 2 dog bag dispensers located outside the primary school and at the entrance to Old Road playing area. It was **agreed not** to replace the dispensers.

It was **noted** that dog waste bags provided by the Town Council are available free at the library.

13228 Receipt of correspondence from In Bloom was acknowledged and it was **agreed** to continue sponsorship of a flower tub at a cost of £40. The Council wished to congratulate the group on the occasion of their 10 year anniversary. It was **noted** that the Open Gardens event would be held on 27 July 2014.

13229 TOWN MAYOR'S REPORT

The Mayor reported that she has had no official engagements. She suggested that the Council consider work on a Neighbourhood Plan and said that government funding is available. It was agreed to ask the Town Clerk to provide information for the meeting in March when the matter will be considered.

13230 REPORTS FROM REPRESENTATIVES OF THE COUNCIL

None.

13231 REPORTS ON DELEGATED MATTERS

None.

13232 TOWN CLERK'S REPORT

The Town Clerk's report will be circulated via email.

13233 QUESTIONS TO THE CHAIRMAN

Councillor Brewster asked if permission was required for the erection of satellite dishes in the conservation area. It was agreed to ask the Town Clerk to contact RDC's conservation officer for clarification.

Councillor Turlington asked if thanks could be given to Andrew Hall, NYCC Area Ranger and footpath officer for his recent work in Manor Vale which has improved accessibility. It was **agreed** to ask the Town Clerk to contact him.

13234 Nominations for the Community Award were received and the recipients were agreed (EXEMPT ITEM). It was **noted** that the award will be presented at the Town Meeting and that a date needs to be agreed for this.

13235 NEXT MEETING

The next Town Council meeting will be held on Monday 17 March 2014 at 7.30 pm at Church House. The meeting ended at 9.09pm.

Signed.....Chairman

Date.....