



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of the Staffing Committee Meeting held on Friday 11th October 2013 at 7.00pm at Church House, Kirkbymoorside

Present: Cllrs M Brampton, C Dowie (Chairman) and J Watson

Also present: Town Clerk L Bolland

13001S APOLOGIES FOR ABSENCE

None.

13002S DECLARATIONS OF INTEREST

There were no declarations of interest in items on the agenda.

13003S MINUTES AND MATTERS ARISING

The minutes of the Meeting held on 18 March 2013 were approved and signed.

13004S PUBLIC SESSION

No member of the public wished to speak.

13005S Cllrs Brampton, Dowie and Watson were appointed to conduct the 9 month appraisal.

13006S It was agreed to carry out the staffing appraisal at 7.15pm on Friday 11 October.

13007S The committee agreed to the Town Clerk taking annual leave on Friday 25th October, Wednesday 6th November, 11th, 12th, 13th and 27th December 2013 and noted that 3 days holiday had been taken to date. It was agreed to approach NYCC to arrange cover in the library on the 6th November, and 11th December and any future absences that conflict with the library service hours.

13008S The committee noted that the next meeting will be held at 6.45pm on 20th January 2013.

The meeting closed at 7.15pm

Signed.....Chairman

Date.....