



KIRKBYMOORSIDE TOWN COUNCIL

The Shambles
Crown Square
Kirkbymoorside
York
YO62 6AY

Tel: 01751 432217

town.clerk@kirkbymoorsidetowncouncil.gov.uk

Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 21 March 2016 at 7.30 pm

Present: Councillors A Ashworth, M Brampton, J Cossins, J Coughlan, C Dowie(Chair) and J Watson.

Also present: Town Clerk L Bolland, County Councillor Val Arnold, District Councillor Bob Gardiner and 2 members of the public.

Cllr Dowie opened the meeting and welcomed all present.

It was proposed, by Cllr Dowie, and agreed to move item 12 to be considered prior to item 5 on the agenda.

15194 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Smeaton and District Councillor Cossins, Councillor Coughlan provided apologies for his early departure.

15195 DECLARATIONS OF INTEREST

None

15196 MINUTES & MATTERS ARISING

The minutes of the ordinary meeting of the Town Council held on 15th February 2016 were **approved** and **signed**;

The draft minutes of the Staffing Committee meeting held on 15th February 2016 were **received**.

The draft minutes of the Finance Committee meeting held on 3rd March were **received**.

The draft minutes of the Play Area and Sports Committee meeting held on 17th March were not available.

There were no matters arising.

15197 PUBLIC SESSION

A member of the public asked if there has been any progress with regards to the flood management in Manor Vale, having had no response from the District and County Council. The Town Clerk confirmed that she had received a response from Emily Mellalieu, Flood Risk Management - Project Engineer, Ryedale District and Scarborough Borough.

The Flood Risk Management team is aware of the problems that residents in Kirbymoorside are experiencing; in the aftermath of the recent flooding events where over 500 houses were flooded internally the Flood Risk Management team are in the regrettable position where a priority has to be given to these residents and businesses. Ms Mellalieu will be in contact at the first available future opportunity to explore the issues affecting Manor Vale, Castlegate and Park Lane.

15198 Church House

- a) Cllr Dowie provided an update with regards to the progress of activities to secure the future of Kirkbymoorside library. An Expression of interest has been made to NYCC and a Business Plan will be submitted. NYCC will provide a 70% subsidy and the Group will keep any income over current income including any income from meeting room hire. The Moorland Meet Up group has been set
- 2016.03.21 Minutes of Ordinary Meeting of the Town Council

up by Gill Garbutt with the express interest of bringing income to library.

- b) The arrangements with NYCC will permit the Group to sub-let the office space to the Town Council. The proposal is for the Town Council to rent the space to the rear of Church House for use as the Town Clerk's office. Payment of rent would support the future of the library and offer better facilities and additional security to the Town Clerk and accessibility to the public.

Cllr Coughlan requested clarity as to the legal character of the community group. The specifics of the group status is to be determined however, the Community Group will be meeting prior to the next council meeting so an update will be available on 18th April.

15199 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS

Cllr Arnold expressed support of the proposals for the future of Kirkbymoorside library.

NYCC are carrying out extensive road repairs and resurfacing throughout Ryedale.

Cllr Bob Gardiner expressed his frustration that the footpath clearance project has not been addressing the local paths adequately and he is making efforts to make representation to improve this service specifically within and around Kirkbymoorside.

Cllr Gardiner requested clarification about the short term parking enforcement. It was confirmed that the Legal Order was raised with effect from 14th March but the line marking and signage had not yet been installed and therefore it is not enforceable.

15200 FINANCIAL MATTERS

- a. The cheque payments according to the list provided were **approved**.
- b. The Financial Summary to 29th February 2016 was **received**.
- c. Recommendations were **received** from the Finance Committee.
- d. It was agreed to appoint auditor A as the internal auditor.
- e. The terms of reference for the internal auditor were **agreed** in accordance with recommendations from the Finance Committee.
- f. It was noted that the cost of producing the Moorsider has increased from £140.00 to £145.00 and its continued publication was **agreed**.

15201 It was **noted** that Dropbox is no longer in compliance with the DPA since the revocation of Safe Harbor provisions in respect of the USA.

It was **agreed** to opt for sync.com as the alternative data storage facility from the date of expiration of the Dropbox subscription on 15th November 2016

15202 2016 - 2018 Contracts

- a) Cllr Brampton proposed and it was agreed to consider the tenders for both Maintenance of the A170 Roundabout and Cutting of the Grass Verges together.
- b) It was agreed to offer the contracts for Maintenance of the A170 Roundabout and Cutting of the Grass Verges to Contractor B.

15203 Tour de Yorkshire

Information on progress of arrangements to date was provided by Cllrs Ashworth and Watson

8.29pm Cllr Coughlan left the meetings

15204 Street Lighting

The acquisition of advanced leds ltd by Investx through Waveguide Lighting Ltd was **noted**

A report on progress of street lighting upgrades was received. It was agreed that the Town Clerk should determine a suitable deadline by which assurance from ADV LEDS that the existing order was in progress and information provided in respect of third party warranty.

Failure to receive such information will result in the matter being pursued via alternative avenues.

- 15205** Information received from HeartSafe Communities with regards to community defibrillators was considered and it was agreed that the matter should be investigated further in order for due consideration to be made. The Town Clerk will collate additional material for consideration at the April meeting.
- 15206** It was agreed to the purchase of 10m³ of 8-40mm Play Grade Bark at a cost of £537.30 + VAT for the Playdale climber bark pit at Old Road play area.
- 15207** It was agreed to purchase of 2 no. dog waste bins at a cost of £275 + VAT (including carriage).
- 15208** The honorarium for the winding of All Saints' Church Clock, currently £200 (doubled in 2015) was reviewed and it was concluded that it should remain the same.
- 15209** It was noted that the EYMS Service 128 bus, which calls at Scarborough, Pickering and Helmsley (via Kirkbymoorside) will soon be improved to include extra journeys. It was suggested that the bus companies should co-operate with one another to coordinate timetables.
- 15210** Correspondence received from June Cook on behalf of Marie Curie was acknowledged with thanks and they should be congratulated on their fund raising efforts.
- 15211** It was agreed to hold the Town Meeting on Monday 25th April.
- 15212** The schedule of meetings for 2016-17 was received.
- 15213** The Town Mayor attended the Five Towns meeting on 8th March.
- 15214** The Town Clerk reported on the Five Towns meeting on 8th March and the Ryedale Market Town Promotions meeting on 9th March.
- 15215** There were no reports from Members on delegated matters
- 15216** The Town Clerk's report was received.
- 15217** There were no Questions to the Chairman
- 15218** The date of the next meeting will be 18th April 2016 at 7.30pm in Church House

The meeting ended at 9.09pm.

Signed.....Chairman

Date.....