



## KIRKBYMOORSIDE TOWN COUNCIL

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### **Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 19<sup>th</sup> March 2018 at 7.45pm**

**Present:** Councillors M Brampton, D Chapman, J Cossins, J Coughlan, C Dowie and J Wells.

**Also present:** Town Clerk L Bolland and 2 members of the public.

**17200** In the absence of Cllrs Ashworth and Watson, Cllr Coughlan was elected to preside over the meeting in accordance with Standing Order 1(o).

Councillor Coughlan opened the meeting and welcomed all present.

#### **17201 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Ashworth and Watson and County Councillors Val Arnold and District Councillor Gardiner.

#### **17202 DECLARATIONS OF INTEREST**

Cllr Chapman declared an interest in agenda item 8 as an active member of Frack Free Kirkbymoorside, Frack Free Ryedale and Frack Free United.

#### **17203 MINUTES & MATTERS ARISING**

- a) The minutes of the Meeting held on 19th February 2018 were **approved** and **signed**
- b) The minutes of the Finance Committee meeting held on 9th March 2018 were **received**.
- c) There were no matters arising

#### **17204 PUBLIC SESSION**

No members of the public wished to make representation.

#### **17205 DISCUSSIONS WITH DISTRICT AND COUNTY COUNCILLORS**

None present. It was agreed to raise the following matters to the attention of County Councillor Val Arnold.

Cllr Chapman was pleased that County Councillor Arnold had attended the debate event held on Thursday 8<sup>th</sup> March and suggested that be invited to give her feedback. **Agreed.**

The Town Clerk confirmed that she is awaiting a response with regards to prioritising repairs to address the very poor condition of the roads on West Fields and Tinley Garth which pose a risk to both motorists and pedestrians, as per minute 17191 and will prompt County Councillor Arnold for a response to be made available at the next meeting.

## 17206 Financial matters

- a) The cheque payments were **approved** according to the list provided.

Additional cheques raised since the processing of the accounting reports were **approved** as follows:

103224	6	P&A Gospel Landscapes	MV17021	Treeworks in Manor Vale	£910.00
103225	7	Playdale Playgrounds	17183	Remedial repairs to Trim Trail	£363.13
103226	22	Michael Hill	17122	Mileage associated with Debate Event	£127.35
103227	8	Yorkshire Water	13074	Water & Sewerage @ the Moorside Room	£87.40

- b) The Financial Summary to 28 February 2018 was **received**.
- c) The following recommendations were **received** from the Finance Committee.
- The Internal Audit arrangements and timescales were reviewed. No changes were recommended.
  - The Internal Audit Terms of Reference were reviewed. No changes were recommended.
  - The financial and other risks facing the council, and internal and external controls in place for management thereof, were reviewed. No changes were recommended.
  - Risk Assessment Strategy. It was recommended to include details of the adoption by the Town Council of a Community Resilience and Emergency Plan which demonstrates the Town Council's awareness of risk.
  - The value of items on the Council's Asset Register were reviewed and updated to include the increased value of street lighting columns subsequent to completion of Phase 1 upgrades to LED and the addition of the basketball court at Old Road play area.

### **Agreed.**

Cllr Brampton expressed thanks to the councillors involved in the Councillors Audit as this exercise helps to increase efficiency and minimise financial risk by ensuring accuracy of the Town Council's accounting processes.

- d) The appointment of an internal auditor was **agreed**.
- e) The terms of reference for the internal auditor were **agreed**.

## 17207 Two reports on the management and completion of the debate event held at Lady Lumleys School in Pickering on Thursday 8th March 2018 were **received**.

Cllr Dowie, said having been involved with the original decision to host the debate event in November 2017 and then again on the day of the event, she felt that the reports detailing the methodology and management of the event were thorough and comprehensive. She wished to thank the Town Clerk for all her work in coordinating the debate and commend all involved on a successful event. Agreed by all present.

Cllr Brampton proposed that a letter be sent to both the speakers and the Chair on behalf of the Town Council thanking them for their involvement in the debate event. **Agreed**.

## 17208 Receipt of a Freedom of Information Request was **noted**.

The Town Clerk circulated a draft response, together with copies of all correspondence relevant to the request. Following the guidance of the Information Commissioner's Office any material submitted in response to the aforesaid FOI should have reference to personal information or identity redacted in accordance with Section 40 and Regulation 13 of the Freedom of Information Act 2000.

As Chair, Cllr Coughlan asked all members to confirm if they had any additional correspondence that satisfies the specifications of the FOI other than that already collated. All members confirmed that they had no additional correspondence.

The draft response together with a copy of all relevant correspondence was **approved** and it was agreed that a response should be sent forthwith.

**17209** Receipt of a request to include links on the Town Council website to external webpages providing information in respect of the UK Government Smart Meters Rollout 2020 was **noted** and **declined**. The Town Council is keen to support provision of information from independent not for profit organisations.

**17210** The review of local government ethical standards undertaken by the Committee on Standards in Public Life was **noted**. It was **agreed** to submit a response to the consultation expressing concern that in the absence of a successor body to the English Standards Board, the standards regime is largely toothless. The most serious matters are criminal, but this is the exception and requires a high standard of proof. The current regime all too often fails to give an effective remedy to the public or councillors when they are facing bad practice.

**17211** It was **noted** that the Town Mayor's Charity Ball will be held on 21st April 2018 at Kirkbymoorside Golf Club with all proceeds going to Kirkbymoorside Community Library.

**17212** The 2018/19 Levies for the sports field clubs was **agreed**. It was noted that levy charges post 2019 will comprise the grounds maintenance and commercial waste collection costs only as the sports clubs contributions towards the legal fees will have been satisfied, in accordance with minute 15115 dated 16 November 2015.

**17213** The Planned Road Closure 00015701 in respect of Kirby Mills Road, Keldholme for a period of 5 days between 26th March 2018 and 30th March 2018 was **noted**.

**17214** It was **agreed** to hold the Town Meeting at 7pm on Tuesday 8<sup>th</sup> May in the Moorside Room.

**17215** The schedule of meetings for 2018-19 was **received**.

**17216** Town Mayors Report

The Town Mayor was not present.

**17217** Cllr Wells confirmed that she attended the Northern Ryedale Public Transport Group meeting on 23<sup>rd</sup> January 2018.

Cllrs Wells and Chapman attended the Tour de Yorkshire working group meeting on 26<sup>th</sup> February 2018. The next meeting is at 6.30pm on 26<sup>th</sup> March at the Lemon Tree, all are welcome to attend.

**17218** The Town Clerks report was **received**.

**17219** There were no questions to the Chairman.

**17220** The date of the next meeting on 16th April 2018 at 7.30pm in Church House was **noted**.

The meeting concluded at 8.28pm

Signed .....

Chairman

Date .....