



## KIRKBYMOORSIDE TOWN COUNCIL

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### Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 15<sup>th</sup> July 2019 at 7.30 pm

**Present:** Councillors S Brown, J Cossins, J Coughlan, C Dowie and N Holroyd (Chair).

**Also present:** Town Clerk L Bolland, Craig Nattress NYCC Flood Risk Management Project Manager, Gareth Roberts NYCC Flood Risk Management Project Engineer, and 2 members of the public.

Councillor Holroyd welcomed all present and thanked the NYCC Flood Risk Management representatives for attending.

**19050** Apologies for absence were **received** from County Councillor Val Arnold. The absence of District Councillors Cussons and Riby was **noted**.

**19051** Councillor Dowie made a Declaration of Interest in respect of agenda item 9.b.I as a volunteer and trustee of the charity.

**19052** Minutes and Matters Arising

- a) The minutes of the Meeting held on 17th June 2019 were **received** and **signed**.
- b) The minutes of the Manor Vale Management committee meeting held on 8th July 2019 were **received**.
- c) There were no matters arising

**19053** Members of the public were invited to make representation at the relevant agenda item.

**19054** There were no District or County Councillors present.

**19055** To consider financial matters:

- a) The cheque payments were **approved** according to the list provided.
- b) The Financial Summary to 30th June 2019 was **received**.

**19056** The report on the findings of the Kirkbymoorside Flood identification and alleviation measures study carried out by WSP flood risk team, part of the Ryedale Flood Risk Project was **received**. A comprehensive summary of the report was presented by Gareth Roberts NYCC Flood Risk Management Project Engineer. At the time of the meeting the report was confidential so it was not possible to disseminate details of the same to the public.

Councillors expressed thanks to the NYCC Flood Risk Management representatives for a very thorough presentation.

Cllr Holroyd proposed that the order of the agenda be revised to consider item 14 next in the proceedings. **Agreed.**

**19057** The request of the Kirkbymoorside Environment Group to submit street furniture licences for tree planting along the A170, Old Road and West Pasture was **considered**.

The need to consult with residents living in proximity to the proposed planting locations to determine their support of the project was agreed. The Environment Group representative agreed that a consultation would be carried out and the responses would provide evidence of support for the project and accompany the street furniture licence application. A detailed proposal identifying

exact locations, plant species and consultation response will be submitted by the Environment Group for consideration at the next meeting.

Cllr Dowie proposed that the Town Council invite the Environment Group to participate in the exercise to identify existing trees that need to be preserved and the application for tree preservation orders where appropriate, as detailed in Minute 19038. **Agreed.**

A member of the public explained that an enquiry had been made with regards to the proposal to plant additional trees on the eastern boundary of the sports field, however this would have negative implications to the cricket and football clubs and a proposal for additional trees to be planted in proximity to the pitch would not be recommended.

**19058** It was **agreed** to adopt a 'Commitment to Equality, Diversity & Inclusion' policy.

**19059** Grants

- a) It was **noted** that there remains £2,910 available for allocation from the 2019/20 grant budget
- b) Allocation of funds from the 2019/20 grant budget to the following grant applications was **considered**:
  - I. Grant application submitted by Kirkbymoorside Community Library for £2600 to cover the annual cost of cleaning Church House

Cllr Coughlan proposed that agenda item b) I. should be revised as follows:

- I. To consider and agree a grant award to Kirkbymoorside Community Library for £1300 to contribute the annual cost of cleaning Church House.
- II. To consider and agree to contribute £1300 to Kirkbymoorside Community Library from the office budget to contribute the annual cost of cleaning Church House.

Agreed.

- I. It was **agreed** to award Kirkbymoorside Community Library a grant for £1300 to contribute the annual cost of cleaning Church House.
- II. It was **agreed** to contribute £1300 to Kirkbymoorside Community Library from the office budget to contribute to the annual cost of cleaning Church House as part of the running costs.
- III. The grant application submitted by Next Steps Mental Health Resource Centre for £1560 to pay for the annual rent for the Kirkbymoorside programmes was **agreed**.

**19060** Play Areas

- a) The annual play area inspection report was **received**.
- b) It was **noted** that the Town Clerk has instructed the following repairs:
  - i. Richter Cantilever Swing - realignment of chains and replacement of seat
  - ii. Spring Tyres - repair to surfacing and replacement of 2no. grasslock matt
  - iii. Toddler play area gate - removal of broken spring mechanism
  - iv. Fencing and gate between play area and skatepark - repair/replace fence panels, replace gate post and re-hang gate (caused by vandalism on 14<sup>th</sup> June)
  - v. Skatepark - quotation awaited from HAGS
- c) The Town Clerk reported further vandalism at Old Road play area on 13<sup>th</sup> July when a survival knife, which had evidently been used to carve the picnic bench in the toddler play area, had been removed from the toddler play area and reported to the police.

Cllr Dowie raised concern about the extent of damage caused by vandalism to the fencing and gate post at Old Road play area. The incident was reported to the police and it was **agreed** to make the police aware of the increased incidents of anti-social behaviour and request additional patrols of

the play areas with vigilance of anti-social behaviour by adults and youths as the recent damage would have required considerable strength and force.

- d) It was **noted** that the half day 'Big Healthy Art in the park' event, part of the 'Smoke Free Play Areas' initiative, will be held on 22nd August 2019 from 10.30am

**19061** It was **noted** that Ryedale District Council adopted the Ryedale Plan - Local Plan Sites Document, Development Plan Document and Policies Map on 27 June 2019.

**19062** A response to the North Yorkshire County Council consultation on the renewal of subsidised local bus services in April 2020 was considered. Cllr Dowie proposed that the response to the consultation should impress how valuable the Ryedale Community Transport routes are to residents and that this service should continue to be supported. **Agreed.**

**19063** It was **noted** that on 2 July 2019 the North York Moors National Park Authority submitted the draft North York Moors Local Plan to the Government for independent examination.  
[www.northyorkmoors.org.uk/localplan](http://www.northyorkmoors.org.uk/localplan)

**19064** It was **noted** that the 2020 May Bank Holiday will be moved to mark 75 anniversary of VE Day.

**19065** Training & Membership

- a) The purchase of the 11th Edition of 'Arnold-Baker on Local Council Administration' by Paul Clayden at a cost of £103.99 was **agreed**.
- b) The purchase of 'The Laws of Parks and Open Spaces' by Paul Clayden at a cost of £36.00 was **agreed**.
- c) It was **noted** that the Town Clerk has completed the following training:
- i. Fraud & Scam Awareness
  - ii. Equality & Diversity

Cllr Holroyd explained that he has also undertaken the course and found it to be informative and useful and proposed that other councillors access the course as a matter of good practice. **Agreed.**

- d) The Town Clerks attendance to the SLCC 2019 North Regional Training Seminar on 31st July 2019 at a cost of £90 + VAT plus travel expenses was **agreed**.
- e) It was **noted** that the Town Council's annual membership of Community First Yorkshire is due for renewal on 22nd July 2019 and **agreed** to renew the same at a cost of £42.
- f) It was **noted** that the Town Clerk's annual SLCC membership is due for renewal on 1st August 2019 and **agreed** to renew the same at a cost of £196.
- g) It was **noted** that the Town Clerk's annual ALCC membership is due for renewal on 1st August 2019 and **agreed** to renew the same at a cost of £40.

**19066** It was **noted** that works to clear the length of the public footpath of all encroaching vegetation from West End to Feversham Drive, through Wainds Field to Nevilles Walk and Piercy End have been carried out in accordance with the Grounds Maintenance contract specifications (minute 16161), instructed by the Town Clerk.

**19067** The agenda item was revised 'To note that arrangements are in progress for a planter to be installed on the cobbles on Market Place to protect the manhole for the town Christmas tree at a cost of £70.' **Noted.**

The Town Clerk explained that the planter will cover the damaged manhole to prevent any injury to members of the public in the interim until repairs are carried out. Cllr Dowie proposed that a report on progress of the repairs should be made at the September meeting and if the works have not been completed then they should be assigned to a different contractor. **Agreed.**

Cllr Dowie wished it to be recorded that the cobbled area on Market Place looks particularly attractive with the In Bloom planters next to the benches.

- 19068** It was **agreed** to add a link on the Town Council website to help people find their nearest Jobcentre Office.
- 19069** The Town Mayor confirmed that he will be attending the Malton Town Council Long Service Celebration at York House, Malton on Thursday 18<sup>th</sup> July 2019.
- 19070** There were no reports from Members representing the Town Council at meetings of outside bodies and on delegated matters
- 19071** The Town Clerk's report was received as follows:
- Yorkshire Flag and Red Ensign have been provided to All Saints Church.
- The Town Clerk has arranged for a UPW team to attend Kirkbymoorside on Tuesday 6<sup>th</sup> August to clean the play equipment at Ryedale View and toddler play equipment at Old Road play area.
- Repairs have been instructed to repair the stile on Public Right of Way to the north of Castlegate with agreement from the land owner, 25% of costs to be reimbursed by NYCC.
- Ryedale Lions have offered to participate in local events including the annual litter pick and have been put into contact with the organisers of the Christmas Market.
- Enquiries are in progress for new Christmas light options for the town Christmas tree.
- The Town Clerk has made enquiries of County Councillor Val Arnold to determine if the 'There But Not There' Tommy silhouette @ £750.00 (incl. vat) would qualify for funding from the Locality Budget. County Councillor Arnold is supportive of this type of application and encouraged submission of an application following consideration by the Town Council at the September meeting.
- Thanks have been received from Kirkbymoorside Town Brass Band for the grant award.
- 19072** Cllr Dowie asked if the maintenance contractor could be tasked with removing the graffiti on the top panel of the gate on the A170 roundabout.
- Cllr Dowie asked if councillors had noticed the new 'Welcome to Kirkbymoorside' sign on approach from Helmsley, which is in keeping with the sign on the eastern approach.
- Cllr Coughlan asked if councillors were aware of the Grand Opening of the new concert hall on Sunday 22<sup>nd</sup> September at 3pm.
- 19073** It was **noted** that the date of the next meeting will be on 16<sup>th</sup> September 2019 at 7.30pm in Church House.

The meeting concluded at 9.07pm.