



KIRKBYMOORSIDE TOWN COUNCIL

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Minutes of a meeting of the Kirkbymoorside Town Council held at Church House, Kirkbymoorside, on Monday 18th November 2019 at 7.30 pm

Present: Councillors S Brown, J Cossins, J Coughlan, C Dowie and N Holroyd (Chair).

Also Present: District Cllr Riby, County Cllr Arnold, Town Clerk L Bolland and 1 member of public.

Cllr Holroyd welcomed all present.

19106 All Councillors were in attendance.

19107 There were no declarations of interest.

19108 Minutes and Matters Arising

- a. The draft minutes of the Meeting held on 21st October 2019 were **approved** and **signed**.
- b. There were no matters arising.

19109 No members of the public wished to make representation.

19110 Cllr Holroyd welcomed County Councillor Arnold and District Councillor Riby and thanked them for attending the meeting. There were no questions already posed, and no new matters.

19111 Financial matters:

- a. The cheque payments were **approved** according to the list provided.
- b. The Financial Summary to 31st October 2019 was **received**.

19112 VAS

- a. It was **noted** that the contract for deployment of the two temporary VAS units, one stationed on Gilamoor Road and the other on the A170, expires on 30 March 2020.
- b. Information from NYCC on the extension of temporary Vehicle Activated Sign (VAS) protocol, was **received**.
- c. The deployment of VAS units in Kirkbymoorside post March 2020 was **considered**.

County Councillor Arnold confirmed that from 1 May 2020, she would welcome receipt of an application from the Town Council for funding from the NYCC Environmental Budget, to contribute to the cost of one VAS unit.

Interest was expressed in the option to purchase a speed control sign to be deployed by the Town Council. The recommended sign available from TWM Traffic Control Systems at a cost of £2750 + VAT was **noted**. Cllr Holroyd proposed that further consideration be deferred until additional information is available to afford a fully informed decision. **Agreed**.

The Town Clerk will liaise with Darren Griffiths at North Yorkshire County Council to obtain a full report of all the equipment needed, including spare parts, and the logistics and costs associated with supply and installation of the same, to be received at the next meeting.

19113 West End

- a. A request by the residents of three properties on West End for the installation of bollards only for the length of footway between 36 and 40 West End was **received**.
- b. It was **noted** that there are utilities apparatus in the footway at the proposed location between 36 and 40 West End and trial holes would be required to ascertain service location and depth prior to excavation to install bollards.

Cllr Holroyd expressed concern about the risks associated with the installation of bollards on the footway even to the extent of drilling trial holes in the footway where there are utilities apparatus.

- c. Additional information was received from the Town Clerk in respect of another option for consideration which would be supported by North Yorkshire County Council Highway Authority. The option would be to install 3 planters on the roadside of the pavement between 36 and 40 West End, to act as an obstruction to vehicles, so preventing them from driving on the pavement. The planters would require a street furniture licence from North Yorkshire County Council and this would be awarded on condition that the planters are of suitable dimension to comply with the relevant criterion for pavement width and pedestrian access, and are visible to motorists and pedestrians by the application of reflectors. This option offers a more immediate and more cost effective course of action as opposed to the lengthy and more costly option of pursuing the feasibility and support of installing bollards.

Cllr Holroyd proposed that consideration to re-visit the consultation with West End residents for the installation of bollards only between 36 and 40 West End be deferred. **Agreed**

Cllr Coughlan proposed the option to install 3 planters between 36 and 40 West End. **Agreed.**

In the interest of expediting the matter Cllr Holroyd proposed that the Town Clerk liaise with the residents of the affected properties and NYCC Highway Authority to determine the most suitable planter and that the Town Council set a ceiling budget to cover the cost of purchase and installation of 3 planters. **Agreed.** The Town Council **agreed** a ceiling budget of £1000, this being less than the approximate cost of three trial holes at £340.00 each.

It was agreed that it was not necessary to undertake a further consultation with residents of West End as the agreed action is in direct response to concerns of the affected residents of West End and the subject of traffic concerns on West End has been considered by the Town Council at many meetings over the course of the last three years, clearly demonstrating the need for action. Cllr Dowie proposed that written acceptance and support of the proposal be received by the affected residents at 36, 38 and 40 West End in the first instance. **Agreed.**

19114 Website Accessibility

- a. The new government regulations for public sector bodies' websites that will come into effect from 23 September 2020 was **noted**.
- b. Information on the website accessibility resources was **received**. Further information will be made available for consideration once determined.

19115 Complaints

- a. It was **noted** that complaints received from former councillor Derek Chapman were received in April 2019 and further **noted** that the complaints were referred immediately to the Monitoring Officer at Ryedale District Council.
- b. It was **noted** that the Town Council submitted a full and detailed response refuting all the allegations made, dated the 20th June 2019.

19116 Response from Helmsley Town Council to North Yorkshire Police, Fire and Crime Commissioner in respect of the replacement of fire engines with 3-person Tactical Response Vehicles (TRVs) dated 25th October 2019 was **received**.

Cllr Brown proposed that enquiries be made of the Kirkbymoorside Fire Service to ascertain if they are aware of any similar plans locally and what their understanding is of the situation. **Agreed.**

Cllr Dowie proposed that consideration be given to inviting Phil Ward, Group Manager of North Yorkshire Fire and Rescue Service and Jonathan Foster, Deputy Chief Fire Officer to a Town Council meeting at a later date once a response from the Local Fire Service has been received. **Agreed.**

- 19117** The use of any spare Town Council Christmas decorations for display in the town, to be co-ordinated by the Town Clerk, was **agreed.**
- 19118** The Town Mayor attended the Remembrance Parade on 10th November 2019 it explained that it was the first time he had attended the service and found it to be tremendous and a privilege to be a part of.
- 19119** There were no reports from Members representing the Town Council at meetings of outside bodies and on delegated matters.
- 19120** The Town Clerk reported that correspondence has been received from NYCC in respect of the urban grass cutting for 2020/21 which remains unchanged from 2019/20. The funding for grass cutting of urban highway visibility splays for 2020/21 will be £982.62.

Enquiries have been made of NYCC Passenger Transport with regards to upgrading the bus timetable displays to a triple display such as the 'triple display carrier butterfly' case manufactured by Trueform. The response from NYCC was that there are no funds available at the present time for improvements to bus stops and it is unlikely that any funds will become available in the near future. Furthermore it is not possible to advise whether the Trueform cases would be compatible and permission would need to be sought to arrange for the replacement of existing displays.

Pursuant to the October meeting two quotations have been received for repairs to the wetpour surface at the toddler play area on Old Road and will be available for consideration at the next meeting.

Arrangements are in progress for the installation of the town Christmas trees and lights in time for the Christmas market on Saturday 30th November.

- 19121** Cllr Coughlan explained that he is undertaking a personal project to produce a photographic portrait of Kirkbymoorside, entitled 'Kirkby765...' and asked if there would be any objection to photographs being taken of the Town Council and the annual meeting, to be incorporated into the record. The History Group have expressed an interest in the project. Cllr Holroyd confirmed that this would be acceptable.
- 19122** The date of the next ordinary meeting of the Town Council on 16th December 2019 at 7.30 pm in Church House was **noted.**

The meeting concluded at 8.23pm.